

**Minutes of the
Unified Planning/Zoning Board of Adjustment
January 10, 2022
7:00 PM**

The 2022 Reorganization meeting of the Unified Planning/Zoning Board of Adjustment of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, NJ on January 10, 2022, with Chairman Ricky Butler presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Asbury Park Press* on January 13, 2022, by sending notice to *The Independent* and by posting. A copy of said Notice is and has been available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has been sent to such members of the public as have requested such information in accordance with the Statute. Chairman Butler called the meeting to order at 7:00PM.

Chairman Butler requested everyone to stand for the Salute to the Flag.

Chairman Butler requested a roll Call.

On roll call the following members responded present:

Yes: Joseph Altomonte
Sharen Laporte
Joseph Urciuoli
Rickey Butler
Guy Buckel
Paul Kelahan
Kathleen Sporer
George Ciupinski

Absent - Kurtis Roinestad and Sandy Johns.

Present: Ronald D. Cucchiaro Esq., Planning/Zoning Board Attorney and Lou Ploskonka PE, Planning/Zoning Board Engineer.

Ronald D. Cucchiaro, Administered the Oath of Office to the following members:

Deanna Gunn as Class III Member of the Unified Planning/Zoning Board of Adjustments for a one-year term, said term to expire December 31, 2023.

The board requested a motion for nomination for Chairman. Mr. Urciuoli made a motion to nominate Mr. Butler, seconded by Mr. Altomonte. Chairman Butler requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion for nomination for Vice Chairman. Mr. Urciuoli made a motion to nominate Ms. Sporer, seconded by Mr. Altomonte. Chairman Butler requested a roll call vote be taken. Board agreed. Motion passed.

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The board requested a motion for nomination for Secretary. Mr. Altomonte made a motion to nominate Mr. Urciuoli, seconded by Mr. Kelahan. Chairman Butler requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion for nomination for Recording Secretary. Mr. Altomonte made a motion to nominate Cheryl Adamski, seconded by Mr. Urciuoli. Chairman Butler requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion to appoint an Attorney. Mr. Altomonte made a motion to nominate Ronald D. Cucchiaro, Esq. of Weiner Law Group. LLP, seconded by Mr. Urciuoli. Chairman Butler requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion to appoint a Board Engineer. Mr. Altomonte made a motion to nominate Louis J Ploskonka, PE, CME, of CME Associates, seconded by Mr. Urciuoli. Chairman Butler requested a roll call vote be taken. Board agreed. Motion passed.

Chairman Butler requested a motion to approve the 2022 meeting calendar and the 2022 reorganization meeting date of the Unified Planning/Zoning Board of Adjustments as follows:

Monday, February 7, 2022
Monday, March 7, 2022
Monday, April 4, 2022
Monday, May 2, 2022
Monday, June 6, 2022
Monday, July 11, 2022
Monday, August 1, 2022
Monday, September 11, 2022
Monday, October 3, 2022
Monday, November 7, 2022
Monday, December 5, 2022
Monday, January 9, 2022

Mr. Altomonte made the motion, seconded by Mr. Urciuoli. Chairman Butler requested a roll call vote. A roll call vote was taken. Board agreed. Motion passed.

Resolution(s) to be Memorialized

Planning/Zoning Board 2020 Annual Report

According to the Municipal Land Use Law the Board is required to submit a year-end report summarizing the 2020 applications to the governing body. A report has been drafted for approval. Ms. Laporte makes a motion to approve the draft, seconded by Mr. Altomonte. Mr. Butler requested a roll call vote. A roll call vote was taken. Board agreed. Motion Passed.

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Discussion Item

Charles & Diane Christoe – 31 Edgemere Drive – Block 53, Lot 7
Request for interpretation, Resolution #202003, dated 12-7-2021.

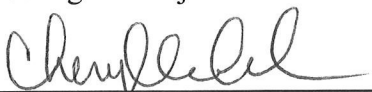
Resolution states that translucent windows are to be installed in proposed addition providing privacy to Lot 8 no size was specified.

The board unanimously voted that the Resolution required translucent windows which do not open be installed. The purpose of the translucent windows was to provide light for the applicant and the requirement that they be translucent and remain closed was necessary to protect the privacy of the neighboring property.

Adjournment

Chairman Butler requested a motion to adjourn. Mr. Altomonte made the motion, seconded by Ms. Sporer. The Board agreed. Motion passed.

The meeting was adjourned at 7:25 PM.



Cheryl Adamski
Recording Secretary