

**Borough of Matawan
Public Session
January 1, 2012**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on January 1, 2012. The meeting was called to order at 12:00 PM by Mayor Buccellato presiding. Mayor Buccellato called the meeting to order, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was published in the *Asbury Park Press* on December 22, 2011, by sending notice to *The Independent*, and by posting.

Mayor Buccellato requested a motion to reconvene the December 19, 2011 meeting. Councilman Lopez made the motion, seconded by Councilwoman Clifton. Council agreed. Motion passed.

Mayor Buccellato requested a roll call.

On roll call the following members responded present:

Yes: Councilwoman Clifton
Councilman Lopez
Councilwoman Angelini
Councilwoman Gould

Also, present were Barbara Bascom, Business Administrator, Pasquale Menna, Esq., Borough Attorney and Robert Keady, Borough Engineer.

Mayor Buccellato asked everyone to stand and join for a Moment of Silence.

Mayor Buccellato asked the Fire Chiefs to lead everyone in to the Salute to the Flag.

Mayor Buccellato welcomed District 11 Assemblywoman Mary Pat Angelini and Freeholder Director Robert Clifton.

Oaths of Office

Freeholder Director Robert Clifton administered the Oaths of Office to Mayor Buccellato and Councilmen Fitzsimmons and Urbano.

Invocation

Reverend John Scully, Pastor of St. Clement Church, Matawan, New Jersey gave the Invocation.

Mayor Buccellato requested a roll call.

On roll call the following members responded present:

Yes: Councilwoman Clifton
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons

2011 Citizen of the Year

Mayor Buccellato read a prepared statement congratulating the 2011 Citizens of the Year, Sgt. Thomas Falco - OEM Coordinator, ex-Fire Chief Timothy Clifton - First Deputy and Coordinator, and Captain Richard Michitsch - Deputy Coordinator. On behalf of himself and the Borough of

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Matawan with our sincere and deep appreciation and in recognition of your outstanding contributions of time, effort and ability in promoting and fostering the safety of the residents of Matawan during Hurricane Irene.

Mayor Buccellato read in full Resolution 12-01-01: Council President Appointment. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Abstain: Councilwoman Angelini

Motion passed.

**RESOLUTION 12-01-01
COUNCIL PRESIDENT APPOINTMENT**

WHEREAS, it is necessary that a member of the Council be elected President of said Council to fulfill the duties of the Mayor during the absence of the Mayor, for the year ending December 31, 2012.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that, Toni Angelini, a member of the Council, be elected as President of said Council.

Assemblywoman Angelini administered the Oath of Office of Council President to Councilwoman Angelini.

Mayor Buccellato read in full Resolution 12-01-02: Authorizing the Appointment of Borough Attorney under Fair and Open. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-02
AUTHORIZING THE APPOINTMENT OF BOROUGH ATTORNEY
UNDER FAIR AND OPEN**

WHEREAS, there exists the need for legal services in the Borough of Matawan, County of Monmouth; and

WHEREAS, the firm of The Menna Law Firm has submitted qualifications as part of a "Fair and Open Process" pursuant to the provisions of NJSA 40:44A-20.5 et seq. and the Borough Council finds this firm to be the most qualified for the legal services sought by the Borough of Matawan; and

WHEREAS, NJSA 19:44A-20.5 et seq. allows a municipality through a "Fair and Open Process" to seek and solicit qualifications by advertising for such qualifications and appointing the firm based on said contractor's qualifications and merit.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby

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appoint Pasquale Menna, Esq. of the firm of The Menna Law Firm, as Borough Attorney for the Borough of Matawan for the year 2012, said term to expire December 31, 2012.

Mayor Buccellato read in full Resolution 12-01-03: Appointing Part Time Business Administrator For the Borough of Matawan – Subject to Execution of Agreement to Implement the Appointment. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilman Lopez. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-03
BOROUGH OF MATAWAN, COUNTY OF MONMOUTH
STATE OF NEW JERSEY
APPOINTING PART TIME BUSINESS ADMINISTRATOR FOR THE BOROUGH OF MATAWAN
SUBJECT TO EXECUTION OF AGREEMENT TO IMPLEMENT THE APPOINTMENT**

WHEREAS, the Borough of Matawan has an existing contract with Patriot Consulting Group for the services of a Business Administrator for the Borough of Matawan on a part-time basis through December 31, 2012; and

WHEREAS, Patriot Consulting Group has employed Barbara L. Bascom as a Senior Consultant primarily for the purposes of fulfilling Patriot's contract with the Borough of Matawan; and

WHEREAS, Barbara L. Bascom is well qualified to assume the duties of Administrator for the Borough of Matawan and possesses the requisite educational, professional training and past experience to undertake the duties and obligations as Administrator for the Borough; and

WHEREAS, the Chief Financial Officer has certified to the Mayor and Council that the Borough has reserved the funds necessary for the engagement of services of a Borough Administrator through the execution of their contract with Patriot Consulting Group.

NOW, THEREFORE, BE IT RESOLVED by the Council that it authorizes the appointment of Barbara L. Bascom, an agent of Patriot Consulting Group, as Business Administrator for the Borough of Matawan effective January 1, 2012 for a part-time position as the Administrator for an annual salary pro-rata not to exceed the sum of Seventy Thousand Dollars and No Cents (\$70,000.00), and without participation in the Health Insurance benefits of the Borough of Matawan, and subject further to the execution of an employment agreement to be ratified by Council of the Borough of Matawan, which will confirm the employment upon the terms established herein and other conditions of employment as ratified by the Council.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from 2-01-20-100-200 for \$52,500.00, 2-09-55-500-200 for \$17,500.00 of the Borough of Matawan to Barbara Bascom as Part Time Business Administrator for the Borough of Matawan in an amount not to exceed Seventy Thousand Dollars and No Cents (\$70,000.00) per annum.

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

*Monica Antista, CMFO
Dated: January 1, 2012*

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Mayor Buccellato read by title Resolution 12-01-04: Emergency Temporary Appropriation. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilman Gould. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-04
EMERGENCY TEMPORARY APPROPRIATION**

WHEREAS, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a 2012 temporary budget for the aforesaid purposes; and

WHEREAS, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2012 pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution total \$3,726,450.45.

NOW, THEREFORE, BE IT RESOLVED (not less than two thirds of all member of the Council of the Borough of Matawan, New Jersey affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for the purposes stipulated in the attached list.
2. That said emergency temporary appropriations will be provided for in the 2011 budget under the appropriate titles.
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

BE IT FURTHER RESOLVED, that the amount required by Statute for the payment of 2012 County, and Local School District Taxes, which are not included in this temporary budget, shall be paid as and when due.

2012 Temporary Budget

	<i>Salary & Wages</i>	<i>Other Expenses</i>
<i>Mayor & Council</i>	5,229.53	682.50
<i>Muni Clerk</i>	14,568.75	3,886.31
<i>General Admin</i>	7,875.00	17,561.25
<i>Audit</i>	-	-
<i>Finance Admin</i>	17,325.00	3,068.63
<i>Tax Asses Admin</i>	10,237.50	603.75
<i>Tax Collector</i>	10,631.25	1,813.88
<i>Legal Services</i>	-	32,812.50
<i>Engineering</i>	-	23,625.00
<i>Bldg & Grounds</i>	31,762.50	11,943.75
<i>Plan/Zoning Bd</i>	4,232.81	5,715.94
<i>Shade Tree Comm</i>	315.00	1,693.13
<i>Environ Health</i>	-	-
<i>Solid Waste Coll</i>	761.25	183,750.00
<i>Insurance-Group Health</i>	-	279,182.14
<i>Insurance-Liability</i>	-	60,000.00

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<i>Insurance-Workers Comp</i>	-	85,000.00
<i>Prosecutor</i>	-	3,937.50
<i>Fire</i>	-	31,500.00
<i>Fire Prevention</i>	14,437.50	1,321.69
<i>Police</i>	656,250.00	63,735.00
<i>Streets & Roads</i>	72,712.50	21,210.00
<i>Street Lighting</i>	-	38,062.50
<i>Bd of Health</i>	1,050.00	14,700.00
	-	-
<i>Recreation</i>	3,215.63	4,068.75
	-	-
<i>Historical Sites</i>	315.00	3,366.56
	-	-
	-	-
<i>OEM</i>	-	2,100.00
<i>Prop Maint</i>	3,990.00	95.81
<i>RR Parking</i>	38,850.00	25,000.00
<i>Downtown Redev</i>	-	5,250.00
<i>Utilities</i>	-	76,518.75
<i>Vehicle Maint</i>	11,550.00	13,125.00
<i>Constr Official</i>	34,125.00	4,764.38
<i>Accum Sick Leave</i>	-	-
<i>OASI</i>	-	28,875.00
<i>PERS</i>	-	-
<i>P/F Retirement</i>	-	-
<i>Municipal Court</i>	26,512.50	3,782.63
<i>Public Defender</i>	-	1,706.25
<i>Free Public Library</i>	-	90,037.50
<i>Emergency 911</i>	-	-
<i>LOSAP</i>	-	-
<i>Green Trust Loan</i>	-	9,172.50
<i>Payment Of Bond Principal</i>	-	205,000.00
<i>Payment Of Bans</i>	-	-
<i>Interest On Bonds</i>	-	120,000.00
<i>Interest On Notes</i>	-	-
<i>Special Emergency</i>	-	-
<i>MCIA Lease Interest</i>	-	15,000.00
<i>MCIA Lease Principal</i>	-	-
<i>Capital Improvement Fund</i>	-	-
<i>Subtotal</i>	965,946.71	1,493,668.58
<i>Total Temporary Emergency Appropriations</i>		2,459,615.29
<i>Water Sewer Utility</i>		
<i>Operating</i>	179,812.50	273,000.00
<i>Payment On Bond Principal</i>		140,000.00
<i>Acquisition Of Water/Bulk Water</i>		124,687.50
<i>BRSA</i>		411,272.14
<i>Interest On Bonds</i>		90,000.00
<i>Interest On Notes</i>		18,535.52
<i>Surplus</i>		-

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<i>Wastewater Loan</i>		<i>16,140.00</i>
<i>Social Security</i>		<i>13,387.50</i>
<i>Subtotal</i>	<i>179,812.50</i>	<i>1,087,022.66</i>
<i>Total Water Sewer Utility Temporary Emergency Appropriations</i>		<i>1,266,835.16</i>

Mayor Buccellato administered the Oaths of Office to the Fire Chiefs.

Chief:	Carl Bommer, Hook & Ladder Company
Assistant Chief:	Donald Mason, Midway Hose Company
Second Assistant Chief:	Peter Berliner, M.E. Haley Hose Company
Third Assistant Chief:	Brian Bernath, Washington Engine Company
Fourth Assistant Chief:	Zoltan Varsanyi, Freneau Volunteer Fire Company

Mayor Buccellato administered the Oaths of Office to the Matawan First Aid.

Captain:	Chris Sommer
Second Lieutenant:	Brendan Parker

Mayor Buccellato invited up former Fire Chief Zielger to make some presentations on behalf of the Fire Department. They presented Ex-Chief Varsanyi with an Ex-Fire Chief Badge and the symbol of same, a silver trumpet. Former Fire Chief Varsanyi thanked everyone.

Awards were presented by Chief Varsanyi to various firemen/Borough Employees, Matawan Residents and Local Business for their help and services for the past year.

Mayor Buccellato stated that the fire department not only responds to the emergencies in the Borough, but this past Spring during the torrential downpours homes throughout the Borough and the fire department along with the police department went from house to house pumping water out of homes here in Matawan. When a tree fell down in Edgemere Heights and knocked out the power they were there. They are here for us the residents for any given emergency. He requested everyone stand and give them a round of applause.

Chief Ziegler invited everyone back to the Freneau Firehouse for refreshments.

Chief Bommer dismissed the firemen.

Mayor Buccellato read by title Resolution 12-01-05: Regular Council Meetings. Mayor Buccellato requested a motion. Councilman Lopez made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes:	Councilwoman Gould
	Councilman Lopez
	Councilwoman Angelini
	Councilman Urbano
	Councilwoman Clifton
	Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-05
REGULAR COUNCIL MEETINGS**

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WHEREAS, the Open Public Meeting Law PL 1975c231 requires that advanced public notice of the Council meeting be announced at the Annual Meeting.

NOW, THEREFORE, BE IT RESOLVED that the following meetings shall be named and held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey:

January	1 st Noon	17 th
February	7 th	21 st
March	6 th	20 th
April	3 rd	19 th Thursday
May	1 st	15 th
June	7 th Thursday	19 th
July	3 rd	17 th
August	7 th	--
September	4 th	18 th
October	2 nd	16 th
November	8 th Thursday	20 th
December	6 th Thursday	18 th

The first meeting of each month will be a Workshop meeting, followed by a Regular Council meeting. The Workshop meeting will begin at 7:00 PM.

The second meeting of each month will be a Regular Council meeting and will begin at 7:00 PM.

All Executive Session meetings will be held at 6:30 PM. prior to the workshop and regular meetings each month, or as needed.

BE IT FURTHER RESOLVED that the Asbury Park Press and the Independent be named as the official newspapers to whom all notices of meetings shall be sent.

Mayor Buccellato read by title Resolution 12-01-06: Designated Depository of 2011 Funds Borough of Matawan. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-06
DESIGNATED DEPOSITORY OF 2012 FUNDS
BOROUGH OF MATAWAN**

BE IT RESOLVED by the Council of the Borough of Matawan that the following Banks and Trust Companies be the official depositories wherein all of the accounts for the Borough of Matawan be kept:

*TD Commerce Bank
Sun National Bank
Bank of America
MBIA
New Jersey Cash Management
Sovereign Bancorp of Matawan
Synergy Bank
Amboy National Bank
Columbia Savings
Hudson City Savings
Penn Federal Savings
Kearny Federal Saving*

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*Wells Fargo
Capital One
Chase*

BE IT RESOLVED that disbursements of the following accounts be made by checks signed by Mayor Paul Buccellato, the Borough Clerk Jean B. Montfort and the Borough CFO/Treasurer Monica Antista:

<i>Railroad Parking Lot</i>	<i>Borough Capital Account</i>
<i>Dog Tax Trust Account</i>	<i>Current Fund</i>
<i>Developers Escrow Account</i>	<i>Borough Trust</i>
<i>Payroll Account</i>	<i>Water-Sewer Operating</i>
<i>Recreation Trust</i>	<i>Water Capital Account</i>
<i>Matawan Law Enforcement Trust</i>	<i>Tax Collector's Trust Fund</i>
<i>Unemployment</i>	

BE IT RESOLVED that disbursements of the following accounts be made by checks signed by the Building Inspector, John Quinn and Technical Assistant, Lynn Kramer.

Building Inspector's Account

BE IT RESOLVED that disbursements of the following accounts be made by checks signed by the Court Administrator Patricia Sickels and Judge Colannino:

*Municipal Court General Fund
Municipal Court Bail Account*

Mayor Buccellato read by title Resolution 12-01-07: Borough of Matawan Business Office Hours. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-07
BOROUGH OF MATAWAN
BUSINESS OFFICE HOURS**

WHEREAS, in an effort to conserve energy effective July 21, 2008 the Borough of Matawan business office hours were revised by the Borough Council to 7:30 AM to 5:00 PM Monday through Thursday, closed Friday and revised again to continue through October 31, 2008 to December 31, 2009; and

WHEREAS, on the Borough of Matawan business office hours were revised again to continue through 2010 and 2011 by the Borough Council; and

WHEREAS, a compilation of results have been determined to be a cost savings of several thousand dollars and the governing body wishes to monitor the cost difference.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, County of Monmouth, has elected to extend its revised hours of 7:30 AM to 5:00 PM Monday through Thursday, closed Friday through December 31, 2012.

Mayor Buccellato read by title Resolution 12-01-08: Cash Management Plan-2012. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould

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Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-08
CASH MANAGEMENT PLAN - 2012**

WHEREAS, N.J.S.A. 40A:5-14 requires that every local unit adopt a Cash Management Plan; and

WHEREAS, the primary objectives of the plan are to preserve the safety of Public funds, seek investment instruments that offer liquidity and maximize interest revenue through use of authorized legal depositories and approved investment instruments.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, County of Monmouth, State of New Jersey the following Cash Management Plan for the Borough of Matawan be adopted.

**BOROUGH OF MATAWAN
CASH MANAGEMENT PLAN**

INTRODUCTION

The New Jersey "Local Fiscal Affairs Law", N.J.S.A. 40A:5-14 requires that every local unit adopt a Cash Management Plan and shall deposit its funds pursuant to that plan. The primary objectives of the plan are to preserve the safety of public funds, seek investment instruments that offer liquidity and maximize interest revenue through the use of authorized legal depositories and approved investment instruments.

I. AUTHORITY

- a. Borough Council of the Borough of Matawan, County of Monmouth.
- b. Delegation of Authority – Authority to implement the investment program is granted to the Chief Financial Officer. The Chief Financial Officer shall act in accordance with the requirements of the Cash Management Plan, New Jersey Statutes and proper use of internal controls. No other persons may engage in investment transactions except for those subordinate officials of the Chief Financial Officer.

II. STATEMENTS OF POLICY

It shall be the policy of the Borough of Matawan, County of Monmouth to adopt a Cash Management Plan, and to authorize the Chief Financial Officer to administer said Plan, for the purpose of deposit and investment of the maximum of available funds in interest bearing instruments. The investment instruments shall be safe, liquid and offer market yields.

Safety of principal is the foremost objective of the Cash Management Plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital.

The utilized investment instruments shall remain sufficiently liquid to meet all operating cash requirements that may be reasonably anticipated.

Investments shall be planned with the objective of attaining a market rate, while taking into account legal restriction, risk and liquidity. Return on investment is secondary importance compared to safety.

III. DEFINITIONS

"Arbitrage" refers to the rules and regulation governing the issuance of Bond or Notes and the reinvestment of the proceeds at a higher yield. These regulations are promulgated by the Internal Revenue Service, regulation 1.103.

"Cash Management Fund" is the New Jersey Cash Management Fund. The Fund is one of a number of funds invested by the New Jersey Division of Investments of the Department of Treasury under the jurisdiction of the State of Investment Council. The Fund is authorized to receive and invest local unit funds pursuant to N.J.S.A. 40A:5-14.

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“Certificate of Eligibility” is the certification issued by the New Jersey Department of Banking, Division of Banking that a public depository is eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Deposit Protection Act, GUDPA.

“Compensating Balance Account” is a bank account at an eligible depository which pays no interest or interest lower than ½ of 1 percent of maximum, in return for specific services, for example check sorting, payroll services, wire transfers and other services.

“Eligible Public Depositories” is a Banking or Savings and Loan Association with a current certificate of eligibility from the State Banking Department. The Borough of Matawan shall designate said depositories, by resolution of the governing body on January 1st of each year in accordance with N.J.S.A. 40A:5-14.

“Eligible Securities” are those investment instruments authorized by N.J.S.A. 40A:5-15.1.

“Interest Bearing Account” is an account or time deposit in an eligible public depository, earning interest, or any deposit in the State of New Jersey Cash Management Fund.

IV. STANDARDS OF CARE

1. *The standard of prudence to be used by those delegated to effect investment transactions on behalf of the Borough of Matawan shall be the “prudent person” standard. Investments shall be made with judgement and care, under circumstances the prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs. Investments shall not be for speculation.*
2. *Employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their eligibility to make impartial decisions. Employees shall disclose any material interest in financial institutions with which business is conducted and they shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Borough of Matawan.*
3. *The Chief Financial Officer is responsible for establishing and maintaining internal controls. The controls should ensure that the assets of the Borough of Matawan are protected from loss, theft or misuse.*

V. PROCEDURES FOR RECEIPT OF MONIES

1. Department Procedures

- a. *Department Directors will ensure that a receipt is issued in duplicate for all transactions. A copy of the receipt shall be given to the paying party and the duplicate maintained by the issuing department. The receipts shall be pre-numbered, or sequentially numbered if computer generated.*
- b. *All monies collected or received from any source by or on behalf of the Borough, Department, or any Board thereof, shall be forwarded to the Division of Accounts and Control within forty-eight (48) hours of receipt.*
- c. *The Division of Accounts and Control will prepare collected revenues for deposit to the designated legal depository.*
- d. *All monies received shall be placed in a secure place until forwarded for deposit.*
- e. *The Department/Division Director shall file with the Chief Financial Officer a monthly report of all monies received in the manner prescribed. The report also will include year to date amounts received.*
- f. *No department, division, or agencies shall engage in the practice of cashing checks with public funds. Cashing of employee pay checks is included in this prohibition.*

2. Chief Financial Officer

- a. *All monies collected or received from any source by or on behalf of the Borough shall be deposited within forty-eight (48) hours of receipt to designated banks.*

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- b. *Ensure that all monies deposited are in an interest bearing account (s).*
- c. *Where compensating balances are used to offset bank expenses, an agreement between the bank(s) and the Borough shall be executed and reviewed annually.*
- d. *The Chief Financial Officer shall make recommendations of legal public depositories to the Matawan Borough Council who shall by resolution designate said depositories at the annual reorganization meeting of the Council. The list of authorized depositories may be amended at any time during the year.*
- e. *Maturity of Investments – Investments shall be limited to maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of the State Statute or promulgated regulations.*
- f. *Investment Securities – The Chief Financial Officer has the responsibility to determine which investment instruments are best suited for the Borough. However, the Chief Financial Officer shall be authorized only to invest in securities permitted by New Jersey State Statute. No investment shall be made in any depository that does not meet current Federal minimum standard for Leverage Ratio, Tier 1 Capital Ratio.*

Presently, a local unit may permit investments in such institutions as permitted in Section 4 of PL 1970, Chapter 235 (6.17:19:44 and other instruments specified as follows:

*Mutual Funds backed by the United States Government Obligations
United States Treasury Bills (T-Bills)
Municipal Bonds or Notes
Commercial Bank Deposits and Certificates of Deposit
Repurchase Agreements
Investment in Savings and Loan Associations
United States Government Agency and Instrumentality Obligations
State of New Jersey Cash Management Fund
School District Obligations*

All designated depositories must conform to all applicable State statutes concerning depositories of public funds, and all depositories shall obtain the highest amount possible FDIC and/or FSLIC. coverage for all municipal assets.

VI. FUNDS EXCLUDED FROM INVESTING

The following types of funds are not required to be placed in interest bearing accounts:

- 1. *Petty cash funds.*
- 2. *Cash drawn from a Federal Agency under a letter of credit which has to be paid out within five(5) working days to a vendor.*
- 3. *Deposit retainage or amounts posted by way of bond, held by the local unit for such things as faithful performance, if the local unit would be required by law to pay back any interest earned to the provider of the deposit, except where the local unit is required by law or court decision to invest in funds.*
- 4. *Amounts derived from the sale of bonds or notes, only to the extent that a specific written opinion of bond counsel states that the earning of (full) interest would result in the bonds or notes being classified as a arbitrage (not federally tax exempt) issued pursuant to Federal regulations to the extent that sum interest is allowable, it shall be deposited at such a rate if such rate is obtainable.*

VII. BOROUGH AUDITOR

The Borough investment practices and the agreement of banking services and compensation thereof shall be reviewed by the Borough Auditor as part of the annual audit, as required by the NJSA 40A:5-4. Where a conflict exists between this Cash Management Plan and State statute the applicable statute shall govern.

VIII. SURETY BONDS

- 1. *The Chief Financial Officer shall be covered by a surety bond. During the annual audit the Municipal Auditor shall examine said bond to determine that proper coverage is in effect.*

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2. *Staff members of the Division of Accounts and Control shall be covered by a Public Employee Faithful Performance Bond (blanket bond) in the minimum of \$10,000.00*

IX. REPORTING

The Chief Financial Officer in accordance with NJSA 40A:5-14 shall prepare a written monthly investment report and submit same to the Borough Council. The summary report will be prepared in the manner which will allow the Borough Council and the administration to ascertain whether investment activities during the reporting period have conformed to the Cash Management Plan. The report shall set forth each organization holding local unit funds, the amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fee incurred, and market value of all investments as of the report date. Such written report shall be included in the minutes of a regular Borough Council meeting.

Mayor Buccellato read by title Resolution 12-01-09: Tax Grace Period and Interest on Delinquent Taxes. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilman Lopez. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-09
TAX GRACE PERIOD AND INTEREST ON
DELINQUENT TAXES**

***WHEREAS**, NJSA 54:4-66 provides that taxes shall be payable in quarterly installments due on February 1st, May 1st, August 1st, and November 1st, after which dates, if unpaid, shall become delinquent; and that a period of ten calendar days grace for the payment of taxes following said date be fixed and established.*

***NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Matawan that is payment is not made by the tenth calendar day of the month on which the installment becomes payable, an interest charge of eight (8%) percent per annum will be assessed on the first \$1,500 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500, to be calculated from the date the tax was payable until the date of actual payment.*

***BE IT FURTHER RESOLVED**, that a taxpayer who has a delinquency in excess of \$10,000, who fails to pay that delinquency prior to the end of a calendar year will be charged a penalty of six (6) percent of the amount of the delinquency plus interest calculate to December 31st.*

Mayor Buccellato read by title Resolution 12-01-10: Due Date and Interest on Water/Sewer Bills. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

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**RESOLUTION 12-01-10
DUE DATE AND INTEREST ON
WATER/SEWER BILLS**

WHEREAS, NJSA 40:62-107.6 provides that the governing body of the municipality shall be authorized to set a grace period and to set penalties for water/sewer bills.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Matawan that all water rents shall be payable by the 28th day of the month that the bills are received.

BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that all water rents shall be payable by the 28th day of the month that the bills are issued at the office of the Water and Sewer Department. On all water rents or portion thereof remaining unpaid after billing date there shall be added a penalty in the amount of two (2%) percent for each month water rents or any portion thereof remain unpaid. On all water rents or any portion thereof remaining unpaid thirty (30) days after the billing date and due notice, the water shall be shutoff from the premises and suit may be instituted for the recovery of the fees. The fee for shutting off the water shall be forty (\$40.00) dollars or for turning on the water shall be forty (\$40.00) dollars.

Mayor Buccellato read by title Resolution 12-01-11: Authorization to Sign Federal, State & County Applications on Behalf of the Borough of Matawan. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-11
AUTHORIZATION TO SIGN FEDERAL, STATE & COUNTY APPLICATIONS ON BEHALF OF THE
BOROUGH OF MATAWAN**

WHEREAS, The Borough of Matawan from time to time prepare Applications for Federal, State and County Permits, Grants and Loans; and

WHEREAS, the Borough of Matawan is required on certain Federal, State and County Applications to designate an individual to sign said Applications on behalf of the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the Mayor be and is hereby authorized to sign any and all Federal, State and County Applications on behalf of the Borough of Matawan.

Mayor Buccellato read by title Resolution 12-01-12: Authorizing Tax Assessor, Municipal Attorney or Conflict Attorney to Act as Agent for the Taxing District. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

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**RESOLUTION 12-01-12
AUTHORIZING TAX ASSESSOR OR MUNICIPAL ATTORNEY TO ACT AS AGENT
FOR THE TAXING DISTRICT**

WHEREAS, from time to time, the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors in the tax assessments on the tax list after the time the County Board of Taxation has certified the tax rates for tax year or a property becomes subject to a roll-back assessment; and

WHEREAS, the governing body of the Taxing District of the Borough of Matawan is desirous that every taxpayer pays his fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected or a roll-back assessment or applied, the taxpayers affected would not be paying their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal or Complaint with the Monmouth County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Taxing District of the Borough of Matawan that the Tax Assessor, Municipal Attorney or Conflict Attorney is hereby authorized to act as the agent for the Taxing District during the year of 2012 and file a Petition of Appeal or Complaint with the Monmouth County Board of Taxation to correct such assessments to the proper Value and that a copy of any Petition of Appeal or Complaint filed with the Monmouth County Board of Taxation under this Resolution be filed with the Municipal Clerk; and

BE IT FURTHER RESOLVED, that the Tax Assessor, Municipal Attorney or Conflict Attorney is hereby authorized to execute stipulations of settlement on any tax appeal or complaint filed by the taxing district or by a taxpayer in the year 2012; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Monmouth County Board of Taxation with any such Petition of Appeal.

Mayor Buccellato read by title Resolution 12-01-13: Authorizing the Appointment for Engineering Services under Fair and Open. Mayor Buccellato requested a motion. Councilman Lopez made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-13
AUTHORIZING THE APPOINTMENT FOR ENGINEERING SERVICES
UNDER FAIR AND OPEN**

WHEREAS, there exists the need for Engineering Services in the Borough of Matawan, County of Monmouth; and

WHEREAS, the firm of T&M Associates has submitted qualifications as part of a "Fair and Open Process" pursuant to the provisions of NJSA 40:44A-20.5 et seq. and the Borough Council finds this firm to be the most qualified for the engineering services sought by the Borough of Matawan; and

WHEREAS, NJSA 19:44A-20.5 et seq. allows a municipality through a "Fair and Open Process" to seek and solicit qualifications by advertising for such qualifications and appointing the firm based on said contractor's qualifications and merit.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby appoint the firm of T&M Associates as the Borough's Engineering firm with Robert Keady, PE, as the firms representative for the Borough of Matawan for the year 2012, said term to expire December 31, 2012.

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Mayor Buccellato read by title Resolution 12-01-14: Authorizing the Appointment of Borough Bond Attorney under Fair and Open. Mayor Buccellato requested a motion. Councilman Lopez made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-14
AUTHORIZING THE APPOINTMENT OF BOROUGH BOND ATTORNEY
UNDER FAIR AND OPEN**

WHEREAS, there exists the need for a Borough Bond Attorney in the Borough of Matawan, County of Monmouth; and

WHEREAS, the firm of Gibbons, PC has submitted qualifications as part of a "Fair and Open Process" pursuant to the provisions of NJSA 40:44A-20.5 et seq. and the Borough Council finds this firm to be the most qualified for the Borough Bond Attorney sought by the Borough of Matawan; and

WHEREAS, NJSA 19:44A-20.5 et seq. allows a municipality through a "Fair and Open Process" to seek and solicit qualifications by advertising for such qualifications and appointing the firm based on said contractor's qualifications and merit.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby appoint John J. Draikiwicz, Esq. of the firm of Gibbons, PC as Borough Bond Attorney for the Borough of Matawan for the year 2012, said term to expire December 31, 2012.

Mayor Buccellato read by title Resolution 12-01-15: Authorizing the Appointment of Borough Labor Attorney under Fair and Open. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-15
AUTHORIZING THE APPOINTMENT OF BOROUGH LABOR ATTORNEY
UNDER FAIR AND OPEN**

WHEREAS, there exists the need for a Borough Labor Attorney in the Borough of Matawan, County of Monmouth; and

WHEREAS, the firm of Cleary Giacobbe Alfieri Jacobs, LLC has submitted qualifications as part of a "Fair and Open Process" pursuant to the provisions of NJSA 40:44A-20.5 et seq. and the Borough Council finds this firm to be the most qualified for the Borough Labor Attorney sought by the Borough of Matawan; and

WHEREAS, NJSA 19:44A-20.5 et seq. allows a municipality through a "Fair and Open Process" to seek and solicit qualifications by advertising for such qualifications and appointing the firm based on said contractor's qualifications and merit.

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NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby appoint Matthew Giacobbe of the firm of Cleary Giacobbe Alfieri Jacobs, LLC as Borough Labor Attorney for the Borough of Matawan for the year 2012, said term to expire December 31, 2012.

Mayor Buccellato read by title Resolution 12-01-16: Authorizing the Award of a Fair and Open Contract for the Appointment of Municipal Auditor. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-16
AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR THE APPOINTMENT OF
MUNICIPAL AUDITOR**

WHEREAS, there exists the need for a Municipal Auditor in the Borough of Matawan, County of Monmouth;
and

WHEREAS, the anticipated term of this contract is for a one-year period to expire December 31, 2012; and

WHEREAS, funds are or will be available for this purpose; and

WHEREAS, Robert W. Allison, CPA, RMA, of the firm Hutchins, Farrell, Meyer & Allison, PA, has submitted a proposal indicating they will provide the Municipal Auditor services; and

WHEREAS, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

WHEREAS, the cost to provide auditing and accounting services to the Borough of Matawan will be as follows:

- Perform the audit of the Borough's financial statements for the year ended December 31, 2012 and prepare the 2012 Annual Debt Statement and Unaudited Annual Financial Statement
- Review and assist in the preparation of the Borough's 2012 Budget
- LOSAP

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Matawan authorizes the Mayor to enter into a contract with Hutchins, Farrell, Meyer & Allison, PA as described herein.

Mayor Buccellato read by title Resolution 12-01-17: Appointment of Emergency Management Coordinator. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilman Lopez. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

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Motion passed.

**RESOLUTION 12-01-17
APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR**

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Matawan that Thomas J. Falco, Jr. is hereby appointed Emergency Management Coordinator for the Borough of Matawan for a three year term, said term to expire December 31, 2014.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to Monica Antista, Borough Chief Financial Officer, and Glenn Mason, Monmouth County Office of Emergency Management.

Nominations and Appointments to Borough Offices

(Made by the Mayor to be confirmed by Council.) - (One year terms, said terms to expire December 31, 2011 or as noted.)

Emergency Management Officer (Three Year Term)	Thomas J. Falco, Jr.	12/31/14
First Deputy Coordinator (Operations/Planning)	Firefighter Richard Michitsch	12/31/12
Second Deputy Coordinator (Resources/Logistics)	Ex-Fire Chief Timothy Clifton	12/31/12
Recycling Coordinator	Robert Strang	12/31/12
Deputy Borough Clerk	Karen Wynne	12/31/12
Checkmate Rep Position Dist Advisory Board	Billie Bullard-Robinson	12/31/12
Checkmate Representative	Billie Bullard-Robinson	12/31/12
AFLAC Representative	Billie Bullard-Robinson	12/31/12
ADA Coordinator	Joseph Urbano	12/31/12
Property Maintenance Officer	Robert Bittle	12/31/12
Assessment Search Officer	Jean B. Montfort	12/31/12
Acting Director of Public Recreation	Deidre Ring	12/31/12
Tax Search Officer	Peggy Warren	12/31/12
HIPPA Privacy & Contact Person	Grace Rainforth	12/31/12
Deputy Registrar of Vital Statistic	Grace Rainforth	12/31/12
Personnel Administrator	Jean B. Montfort	12/31/12
Local Historian	Julius Kish	12/31/12

Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilwoman Angelini. Council agreed with Councilwoman Clifton abstaining on Ex-Fire Chief Timothy Clifton. Motion passed.

Mayor Buccellato read by title Resolution 12-01-18: Resolution Appointing Barbara Bascom as the COAH Municipal Housing Liaison. Mayor Buccellato requested a motion. Councilwoman Gould made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-18
RESOLUTION APPOINTING BARBARA BASCOM
AS THE COAH MUNICIPAL HOUSING LIAISON**

WHEREAS, it is necessary for the Mayor and Council of the Borough of Matawan to appoint a COAH Municipal Housing Liaison; and

WHEREAS, it is the desire of the Mayor and Council to appoint Barbara Bascom as the COAH Municipal Housing Liaison.

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NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, County of Monmouth, State of New Jersey as follows:

1. That Barbara Bascom is hereby appointed as the COAH Municipal Housing Liaison for the Borough of Matawan at no additional compensation.
2. That a certified copy of this resolution be forwarded:
 - i. Omar H. Mansour, American Properties Reality, 517 Route One South, Ste. 2100, Iselin, New Jersey 08830
 - ii. Elizabeth C. McKenzie, PP, PA, 9 Main Street, Flemington, New Jersey 08822
 - iii. Lucy Voorhoeve, Council on Affordable Housing, PO Box 813, Trenton, New Jersey 08625-00813

Mayor Buccellato read by title Resolution 12-01-19: Resolution Appointing Barbara Bascom as the Fund Commissioner to the Monmouth County Municipal Joint Insurance Fund – Central Jersey Health Insurance Fund. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-19
RESOLUTION APPOINTING BARBARA BASCOM
AS THE FUND COMMISSIONERS TO THE
MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND
CENTRAL JERSEY HEALTH INSURANCE FUND**

WHEREAS, the Mayor and Council of the Borough of Matawan has authorized its participation in the Monmouth County Municipal Joint Insurance Fund; and

WHEREAS, it is necessary for the Mayor and Council of the Borough of Matawan to appoint a Fund Commissions to the Monmouth County Municipal Joint Insurance Fund; and

WHEREAS, it is the desire of the Mayor and Council to appoint Barbara Bascom as the Fund Commissioner to the Monmouth County Municipal Joint Insurance Fund; and

WHEREAS, it is the desire of the Mayor and Council to appoint Barbara Bascom as the Fund Commissioner for the Borough of Matawan to the Central Jersey Health Insurance Fund (CJHIF); and

WHEREAS, it is the desire of the Mayor and Council to appoint Jean B. Montfort as the Alternate Fund Commissioner to the Monmouth County Municipal Joint Insurance Fund.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, County of Monmouth, State of New Jersey as follows:

1. That Barbara Bascom is hereby appointed as the Fund Commissioner for the Borough of Matawan to the Monmouth County Municipal Joint Insurance Fund.
2. That Jean B. Montfort is hereby appointed as the Alternate Fund Commissioner for the Borough of Matawan to the Monmouth County Municipal Joint Insurance Fund.
3. That Barbara Bascom is hereby appointed as the Fund Commissioner for the Borough of Matawan to the Central Jersey Health Insurance Fund (CJHIF)
4. That a certified copy of this resolution be forwarded to the Administrator for the Monmouth County Municipal Joint Insurance Fund and the Administrator for the Central Jersey Health Insurance Fund (CJHIF).

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Mayor Buccellato read by title Resolution 12-01-20: Resolution for the Appointment of Municipal Cross-Acceptance Representative. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-20
FOR THE APPOINTMENT
OF MUNICIPAL CROSS-ACCEPTANCE REPRESENTATIVE**

WHEREAS, the New Jersey State Planning Commission is re-examining the New Jersey State Development and Redevelopment Plan; and

WHEREAS, the State Planning Act provides for a process of "Cross-Acceptance", whereby each municipality in the state has the opportunity to review and comment on the revised State Development and Redevelopment Plan; and

WHEREAS, the Monmouth County Planning Board has requested that the Mayor and Governing Body designate a Cross-Acceptance delegation comprised of representatives that are most knowledgeable with the Municipality's master plan, zoning regulations, and other planning initiatives.

NOW, THEREFORE, BE IT RESOLVED by the Council of Matawan Borough that Barbara Bascom is hereby designated as the representative for the Cross-Acceptance process.

Mayor Buccellato read by title Resolution 12-01-21: Appointing Community Development Representative and Community Development Alternate Representative. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-21
APPOINTING COMMUNITY DEVELOPMENT REPRESENTATIVE AND
COMMUNITY DEVELOPMENT ALTERNATE REPRESENTATIVE**

WHEREAS, there exists in the Borough of Matawan, County of Monmouth, the need for a Community Development Representative and a Community Development Alternate Representative; and

WHEREAS, Barbara Bascom is qualified for said position of Community Development Representative; and

WHEREAS, Jean B. Montfort is qualified for said position of Community Development Alternate Representative.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that Barbara Bascom be appointed as Community Development Representative and Jean B. Montfort be appointed as Community Development Alternate Representative.

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***BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to Community Development, Hall of Records Annex, One East Main Street, Freehold, New Jersey 07728.*

Mayor Buccellato read by title Resolution 12-01-22: Designating Stormwater Program Coordinator for the Borough of Matawan. Mayor Buccellato requested a motion. Councilman Lopez made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-22
DESIGNATING STORMWATER PROGRAM COORDINATOR
FOR THE BOROUGH OF MATAWAN**

***WHEREAS**, New Jersey Department of Environmental Protection has announced that the new rules were signed by the Commissioner on January 6, 2004; and*

***WHEREAS**, the Borough of Matawan is required to register with the NJDEP and submit an application form for ATier A Municipal Stormwater General Permits and said application requires the Borough of Matawan to designate a Stormwater Program Coordinator.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that Robert Keady, PE, is hereby appointed Stormwater Program Coordinator for a one (1) year term, said term to expire December 31, 2012.*

Mayor Buccellato read by title Resolution 12-01-23: Resolution Appointing Municipal Representatives to the Monmouth County Area 12 Watershed Sub-District Known as Bayshore and Navesink. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-23
RESOLUTION APPOINTING MUNICIPAL REPRESENTATIVES TO
THE MONMOUTH COUNTY AREA 12 WATERSHED SUB-DISTRICT KNOWN AS BAYSHORE AND
NAVESINK**

***WHEREAS**, the Borough of Matawan wishes to participate in the Monmouth County Watershed Program; and*

***WHEREAS**, in order to implement this program the Borough has been requested to appoint two (2) representatives and two (2) alternates to each of the sub-districts listed above, to work toward and develop goals for watershed management.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that Councilman Joseph Urbano, primary and Robert Keady, PE, alternate are appointed to the Bayshore District and*

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Councilman Joseph Urbano, primary and Robert Keady, PE, alternate are appointed to the Navesink District, and are to represent the Borough of Matawan.

BE IT FURTHER RESOLVED that the Borough Clerk be and is authorized and directed to forward certified copies of this Resolution to the Monmouth County NJ DEP Region 12, Monmouth County Watershed Program, Monmouth County Planning Board, Hall of Records Annex, Second Floor, One East Main Street, Freehold, New Jersey 07728 and to the Borough of Matawan Environmental Commission.

Mayor Buccellato read by title Resolution 12-01-24: Administrative Committees – Borough of Matawan - 2012. Mayor Buccellato requested a motion. Councilwoman Lopez made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-24
ADMINISTRATIVE COMMITTEES
BOROUGH OF MATAWAN - 2012**

WHEREAS, it is necessary and expedient for the proper administration of government in the Borough of Matawan, to divide the administration of government into committees and appoint on said committee members of the council to facilitate the operations of the Borough between meetings of the Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the administration of government be divided into:

Personnel, Redevelopment, Main Street, Construction, Community Affairs
Finance, Sanitation/Recycling
Fire, First Aid, Environmental, Planning/Zoning, Shade Tree
Police, Railroad Parking, Library
Public Works, Water/Sewer, Property Maintenance
Recreation, Historic Sites, Technology

Mayor Buccellato stated he nominated and appoint the follow Committees.

NOMINATION AND APPOINTMENTS TO COMMITTEES

(By the Mayor)

(The first name of each committee serves as chairman)

Personnel, Redevelopment, Main Street, Construction, Community Affairs

Donna Gould
Linda Clifton
Andy Lopez

Finance, Sanitation/Recycling, Education

Thomas Fitzsimmons
Andy Lopez
Toni Angelini

Fire, First Aid, Environmental, Planning/Zoning, Shade Tree

Andy Lopez
Donna Gould
Joseph Urbano

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Police, Railroad Parking, Library

Toni Angelini
Andy Lopez
Joseph Urbano

Public Works, Water/Sewer, Property Maintenance

Joseph Urbano
Andrew Lopez
Thomas Fitzsimmons

Recreation, Historic Sites, Technology

Linda Clifton
Donna Gould
Joseph Urbano

Mayor Buccellato read by title Resolution 12-01-25: Time Capsule. Mayor Buccellato requested a motion. Councilman Lopez made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-25
TIME CAPSULE
BOROUGH OF MATAWAN - 2012**

WHEREAS, the Tricentennial Committee of the Borough of Matawan in 1986 had reason to bury a time capsule; and

WHEREAS, said Time Capsule having been buried in Memorial Park, Main and Broad Streets; and

WHEREAS, instruction directing the said Time Capsule to be opened on January 1, 2086, or at an appropriate date during the Year 2086, determined by the then elected governing body, in conjunction with the appropriate body serving the preservation of Matawan's History, or the Quadcentennial Commission.

NOW, THEREFORE, BE IT RESOLVED that this Resolution, adopted this First Day of January 2012, be an ongoing resolution, and be a permanent resolution adopted at the first meeting of each year until the Year 2086, to serve as a reminder to all future governing bodies of the existence of the "Time Capsule".

Mayor Buccellato read Appointments Made by the Mayor.

Environmental Commission

I nominate and appoint Councilman Andy Lopez as the Council Advisor of the Environmental Commission for a one year term, said term to expire December 31, 2012.

Unified Planning/Zoning Board of Adjustments

I nominate and appoint Robert Montfort as Class II Member of the Unified Planning/Zoning Board of Adjustments for a one year term, said term to expire December 31, 2012.

I nominate and appoint Councilman Andrew Lopez as Class III Member of the Unified Planning/Zoning Board of Adjustments for a one year term, said term to expire December 31, 2012.

Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed.

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I nominate and appoint Joseph Saporito as Class IV Member of the Unified Planning/Zoning Board of Adjustments for a four year term, said term to expire December 31, 2015.

I nominate and appoint Kenneth Cassidy as Class IV Member of the Unified Planning/Zoning Board of Adjustments for a four year term, said term to expire December 31, 2015.

I nominate and appoint Rochelle Malanga as an Alternate I Member of the Unified Planning/Zoning Board of Adjustments for a two year term, said term to expire December 31, 2013.

I nominate and appoint Michael Janiak as an Alternate II Member of the Unified Planning/Zoning Board of Adjustments for an unexpired two year term, said term to expire December 31, 2012.

Shade Tree Commission

I nominate and appoint Bernard Pavick as Member of the Shade Tree Commission for a five year term, said term to expire December 31, 2013.

**BOARD APPOINTMENTS MADE BY THE MAYOR
WITH CONFIRMATION OF COUNCIL**

Upon the recommendation of the Historic Sites Commission I nominate and appoint Gail Chester as a member of the Historic Sites Commission for a three year term, said term to expire December 31, 2014.

Upon the recommendation of the Matawan Historical Society I nominate and appoint Al Savolaine as a member of the Historic Sites Commission for a three year term, said term to expire December 31, 2014.

Library Board

I nominate and appoint Mayor Buccellato as Mayor's representative to the Library Board for a one year term, said term to expire December 31, 2012.

I nominate and appoint Kathleen Eovino as a representative to the Library Board for a five year term, said term to expire December 31, 2016.

Office on the Aging

I nominate and appoint Al Savolaine as member of the Office on the Aging for a one year term, said term to expire December 31, 2012.

I nominate and appoint Catherine Savolaine as member of the Office on the Aging for a one year term, said term to expire December 31, 2012.

Recreation Commission

I nominate and appoint Daria Dieterle as delegate to the Recreation Commission for a five year term, said term to expire December 31, 2016.

I nominate and appoint Laurie Berkowski as delegate to the Recreation Commission for an unexpired five year term, said term to expire December 31, 2012.

I nominate and appoint Deidre Ring as a delegate to the Recreation Commission for a five year term, said term to expire December 31, 2016.

Safety Committee

I nominate and appoint Jake Applegate the Water Department Representative of the Safety Committee for a one year term, said term to expire December 31, 2012.

I nominate and appoint Councilman Lopez the Public Safety Committee Commissioner's Representative of the Safety Committee for a one year term, said term to expire December 31, 2012.

Crossing Guards

On recommendation of Lt. Jason Gallo, I nominate and appoint the following persons as school crossing guards for the Year 2012.

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*Melanie Murphy
Carolyn Woods
Linda Smith
Michele Matthews*

*Diane Monroe
Colleen Gano
June Berliner
Sally Anne Riley*

On recommendation of Lt. Jason Gallo I nominate and appoint the following persons as part time school crossing guards for the Year 2012.

*Kimberly Boswell
Sandy Hoogerheide*

Leslie Gilman

Police Matrons

Upon the recommendation of Lt. Jason Gallo, I nominate and appoint the following persons as police matrons for the Year 2012.

*Meghan Walker
Denise Triolo*

Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Council agreed. Motion passed.

Consent Agenda

Mayor Buccellato read by title Resolution 12-01-26 and 12-01-30: Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-26
RESOLUTION REFUND TAX OVERPAYMENTS**

WHEREAS the following property has been overpaid for the first quarter 2012 and.

WHEREAS the property owner is due a refund in order to clear the account, and

WHEREAS, the following refund has been verified as accurate by the Tax Collector.

NOW THEREFORE BE IT RESOLVED that the Borough Tax Collector refund according to the following:

Block/Lot	Vendor	Amount of Refund	Notation
65.08/27	Salvatore & Josephine Rego 41 Union St Matawan, NJ 07747	\$874.63	overpaid due to Homestead Benefit
83/2	Terence & Elaine McGrath 69 Ravine Dr Matawan NJ 07747	\$823.57	overpaid due to Homestead Benefit

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the Borough Tax Collector and Treasurer.

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**RESOLUTION 12-01-27
RESOLUTION REFUND TAX OVERPAYMENTS**

WHEREAS, the following property has been overpaid for first quarter 2012; and

WHEREAS, the property owner is due a refund in order to clear the account; and

WHEREAS, the following refund has been verified as accurate by the Tax Collector.

NOW THEREFORE BE IT RESOLVED that the Borough Tax Collector refund according to the following:

<i>Block/Lot</i>	<i>Vendor</i>	<i>Amount of Refund</i>	<i>Notation</i>
120/45.03	John & Joan Pesce 8 Claire Ct. Matawan, NJ 07747	\$2,581.12	overpaid due to Homestead Benefit in 2012 and veteran exemption

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the Borough Tax Collector and Treasurer.

**RESOLUTION 12-01-28
APPROVAL OF RAFFLE LICENSE
Edith M. Griebing PTA
50/50 Cash
RL-602**

BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for Edith M. Griebing PTA Fundraiser.

<u>Name & Location of Organization's Event</u>	<u>Date & Time</u>
Sterling Gardens 227 Freneau Avenue Matawan, New Jersey 07747	February 24, 2012 6:30 PM – 11:30 PM

**RESOLUTION 12-01-29
APPROVAL OF RAFFLE LICENSE
Edith M. Griebing PTA
Gift Auction
RL-603**

BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for Edith M. Griebing PTA Fundraiser.

<u>Name & Location of Organization's Event</u>	<u>Date & Time</u>
Sterling Gardens 227 Freneau Avenue Matawan, New Jersey 07747	February 24, 2012 6:30 PM – 11:30 PM

**RESOLUTION 12-01-30
APPROVAL OF RAFFLE LICENSE
Edith M. Griebing PTA
Casino Night
RL-604**

BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for Edith M. Griebing PTA Fundraiser.

<u>Name & Location of Organization's Event</u>	<u>Date & Time</u>
Sterling Gardens 227 Freneau Avenue Matawan, New Jersey 07747	February 24, 2012 6:30 PM – 11:30 PM

New Business

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Mayor Buccellato read by title Resolution 12-01-31: Acceptance of Retirement Police Secretary Frances M. Sesely. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilwoman Angelini
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Motion passed.

**RESOLUTION 12-01-31
ACCEPTANCE OF RETIREMENT
POLICE SECRETARY
FRANCES M. SESELY**

WHEREAS, Frances M. Sesely, Police Secretary, has given over fifteen years of valued service to the residents of the Borough of Matawan; and

WHEREAS, Frances M. Sesely has submitted her letter of retirement effective December 31, 2011; and,

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan accepts the retirement effective December 31, 2011 of Frances M. Sesely, Police Secretary, effective December 31, 2011.

Mayor Buccellato read by title Resolution 12-01-32: Authorizing the Hiring of Robert Gamble as a Full-Time Field Technician with the Borough of Matawan Department of Public Works. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilman Lopez. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
Councilman Lopez
Councilman Urbano
Councilwoman Clifton
Councilman Fitzsimmons

Abstain: Councilwoman Angelini

Motion passed.

**RESOLUTION 12-01-32
AUTHORIZING THE HIRING OF ROBERT GAMBLE
AS A FULL-TIME FIELD TECHNICIAN WITH THE
BOROUGH OF MATAWAN DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Mayor and Council has been advised that there exists the need for an additional full-time Field Technician within the Borough of Matawan; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan authorizes the hiring of Robert Gamble as an additional full-time Field Technician, effective January 1, 2012 at a rate of Thirty-Five Thousand Five Hundred Thirty-Four Dollars and Forty-Seven Cents (\$35,534.47) per annum pursuant to the provisions of the Contract between the Borough of Matawan and the International Brotherhood of Electrical Workers (IBEW) Local 400 dated January 1, 2010 through December 31, 2013.

BE IT FURTHER RESOLVED said employment is contingent upon pending favorable outcome of his physical and background examination.

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CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 2-01-26-290-180 Budget of the Borough of Matawan to Robert Gamble for the Borough of Matawan in an amount not to exceed Thirty-Five Thousand Five Hundred Thirty-Four Dollars and Forty-Seven Cents (\$35,534.47).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: January 1, 2012

Mayor Buccellato read by title Resolution 12-01-33: Payment of Bills. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilman Clifton. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Gould
 Councilman Lopez
 Councilwoman Angelini
 Councilman Urbano
 Councilwoman Clifton
 Councilman Fitzsimmons

Motion passed.

***RESOLUTION 12-01-33
PAYMENT OF BILLS***

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

<i>Current</i>	<i>\$300.00</i>
<i>Total</i>	<i>\$300.00</i>

Mayor's Report

Mayor Buccellato thanked everyone for joining Council on the first day of the New Year. It is an honor and a privilege for Messrs. Fitzsimmons, Urbano as well as myself to be representing the residents of Matawan as Mayor and members of the Borough Council. As in the past we pledge to represent all the residents of Matawan. We look forward to working with Councilwoman Clifton, Gould and Angelini and Councilman Lopez in 2012.

2011 was a trying year for Matawan as it has been for our state and our entire country. Mother Nature also seemed to conspire against us as we suffered through severe snowstorms last winter and a hurricane that caused substantial damage to our infrastructure. A portion of Ravine Drive suffered extreme damage; however, working with County and State agencies and with Freeholder Director Robert Clifton we were able to reopen Ravine Drive within two weeks of the hurricane at no cost to the Borough of Matawan.

Our near stagnant economy has forced us to adjust how we do business at the municipal level, but I want to assure everyone that, we, as your elected officials to whom you have entrusted the

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governance of your community, pledge to make your municipal government receptive and responsive to your needs. During the past several years we have accomplished many things. Your municipal budget has been balanced without relying on borrowing funds from next year's revenue - a practice that allowed uncontrolled deficit spending. We terminated pension and benefit payments to outside professionals; established a regional court system with neighboring municipalities; changed our health benefit carrier to reduce insurance premiums; consolidated our DPW and Water Departments as one eliminating a supervisory position; established a reverse 911 system to alert and keep residents of Matawan informed of severe weather conditions or emergencies.

Our Recreation Department partnered with our area Chamber of Commerce to produce another Matawan Day street fair in October 2011 attended by thousands and look forward this year to an even bigger event. From the responses we received our Summer Recreation Program was also a success. This Program, attended by Borough children, provides daily activities, educational and recreational trips and a host of other activities during the summer.

We have much to be proud as we begin a new year, and I'd like to share a few of the topics we will pursue this year. First, I will be asking the Council to consider, discuss and act upon an incentive program offered to building owners on Main Street to promote building renovations that we hope will be a catalyst to attract new businesses. These discussions should include building owners in order to understand their concerns and issues. I along with the Council will be looking to Councilwoman Gould to spearhead this program. As a point of information, Councilwoman Gould has been asked to be a member of the Monmouth County Economic Growth Committee, and I congratulate her. Another item that needs to be reviewed is one of our most underutilized parks – Gravelly Brook Park. This is a Park that has enormous potential and although the economy and budget at this time may not be able to accommodate an undertaking of this size we must start planning for the future. Meetings should and will be held with residents and various youth sports programs to solicit comments and advise for this Park.

We must continue with our plans to revalidate the area in and around the train station to confirm that its original designation is still valid. We must in coordination with the Planning Board to complete the proposed zoning revisions along the Route 34 corridor. This change will allow quality development and provide additional tax revenue for the Borough. I will be asking our Borough Administrator and Counsel to move forward with an on-line newsletter to be issued semi-annually and will, I hope, provide additional information to our residents.

Like a living creature Matawan grows and changes constantly. Our community may be small but it is a caring one. Over the years I have come to realize that Matawan residents want the ability to discuss issues with their elected representatives. Therefore, I will be establishing the first Wednesday of each month as my work schedule permits as a time for any resident(s) to meet with me to discuss any issues or concerns they have. I will also be looking to hold at least two area meetings with Borough residents during the year. I invite any Counsel member(s) as long as we are within the Sunshine law to be with me on those nights.

Grants are a good way to find money for essential projects. In 2007 we received over \$170,000.00 from the State DOT which helped to offset Borough expenses for road improvements. In 2012 we will again pursue grants not only for road improvements but for a variety of other projects.

I along with the Counsel would be remiss if we did not commend our volunteer Fire and First Aid Departments which are the best in Monmouth County. They not only provide fire and first aid protection but also do other community services and are an essential ingredient in continuing to provide more services at less cost. I thank them on behalf of myself, the Counsel and the community. I would also like to thank the members of the Borough OEM who did a fantastic job last year. I would like to give credit to our hardworking volunteers who serve long hours on the Recreation, Shade Tree and Historic Sites Commissions, the Library Board of Trustees, Police Commission, the Planning/Zoning Board and Environmental Commission to

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mention a few. These people, who serve on these boards and commissions labor an often thankless task but they help create policy, serve as representatives to the public and often do hard physical labor maintaining vital facilities, and generally ensure that everything runs smoothly in their respective departments. Matawan is truly a volunteer community and we could not exist without these people, and so I thank them.

I along with the Counsel would also like to thank Jerry Hourihan, Sr. His sometimes direct and challenging discussions with the Governing Body during a Council meeting or a one-on-one meeting with any one of us gives us insightful history and information about Matawan.

Thank you Rob Clifton for swearing me in and look forward to your representing us on the State level.

Finally, I want to thank Ronnie, Anthony and Stephen, my family. Without their support and understanding I would not be here today. Again, thank you and happy New Year.

Privilege of the Floor

Mayor Buccellato opened the Privilege of the Floor.

There were no comments.

Mayor Buccellato closed the Privilege of the Floor.

Mayor Buccellato opened the floor to Council.

Councilman Urbano thanked the voters for re-electing him to his second term; I am humbled and thankful for their vote of confidence. As the Mayor and Council know this comes with great responsibility and dedication on our part. Our families also bear that sacrifice as well. My wife, Mona and our sons, Salvatore and Alec, deal with a turnstile front door at home. The joke at home is “let’s see when Dad can plan something.” Tuesdays are usually no good – Council meeting, Wednesdays are usually Rec, Thursdays are probably a meeting, Fridays OK and then that dreaded sound of an incoming text or e-mail on my phone or a two minutes phone call turns into twenty. Thank you for your patience and understanding; I love you and, by the way I have to go to the firehouse after this.

To the Matawan Republican Party, thank you for your support without it I wouldn’t be sitting here today. We vote on an array of items on the Council and rarely do Republican, Democrat or Independent come into play. What always factors in is Matawan. Matawan is and should always be first, and by reappointing Mayor Pasquale Menna and his law firm the Mayor and Council demonstrate our commitment to Matawan with the most experienced and knowledgeable individuals to serve you.

We are also committed to being responsible to Matawan by entering into shared services and interlocal agreements, combining departments and cross training Borough employees. Our train station redevelopment must continue. Matawan and Aberdeen need to come together to make this work for both communities. Mayors Buccellato and Tagliarini must form a joint committee for this purpose. The election of Mayor Owen in Old Bridge presents another possible opportunity for shared services. Councilman Brian Cahill has already reached out to express their interest. We share a zip code and a mailing address with parts of Old Bridge. By entering into these agreements we are able to provide a better level of service at a lower cost. Keeping costs down enables us to continue with upgrades to our community. We currently are undertaking a major road program which Rob Keady, our Borough Engineer, is diligently keeping on top of, including water/sewerage, curb and sidewalk upgrades. We are committed to continuing the upgrades as certain roads have been designated for the 2012 road program. We as Council need to continue on upgrading our

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community as the Mayor just stated fell into disrepair. Our residents deserve better. With the continued success of the Turkey Trot putting together a comprehensive three or five year plan to help make these needed upgrades. I feel would better our community. I want to recognize all of Matawan volunteers for their commitment to our community: Fire, first aid, fire police, recreation, historic sites, chamber of commerce, shad tree to name a few. All of these individuals continue to make Matawan an amazing community to live and raise a family. I have a special thanks to former Mayor, former Freeholder, and newly elected assemblyman Rob Clifton. Thank you for swearing me in today. And I also wish everyone a healthy and prosperous New Year.

Councilman Fitzsimmons reiterated Mayor Buccellato and Councilman Urbano's comments. I thank my family for being a shining example in my life, particularly my wife who I could not survive without, my children Matthew and my campaign manager Lauren Fitzsimmons, who went door-to-door with me on several occasions, and the help from all of you. Being elected and getting the votes of your neighbors and then standing here, putting your hand on the Bible and swearing to uphold the Constitution is a pretty awesome responsibility and one I take very seriously as well as everyone on this Council does. I am very thankful to do that and it is very humbling. I will do the best job I can possibly do for this year and the rest of my term. Thank you everybody.

Councilwoman Gould wished all a happy, healthy and peaceful New Year and may be it a good year for everyone.

Councilman Lopez remarked, ditto, with a second from Councilwoman Angelini and a third from Councilwoman Clifton.

Mayor Buccellato requested a motion to adjourn. Councilwoman Clifton made the motion, seconded by Councilwoman Angelini. Council agreed. Motion passed.

The meeting adjourned at 1:30 PM.

Jean B. Montfort, RMC
Municipal Borough Clerk