

## **Borough of Matawan**

### **Public Notice**

**MATAWAN – FULL-TIME ANNUAL BOOKKEEPER & STAFF ASSISTANT.** The Borough is accepting applications for FT Annual Bookkeeper and Staff Assistant. Applicant should have a strong background in finance. Good computer skills a must. Prior experience in Edmunds is a plus. Applications are available from the Office of the Borough Clerk, 201 Broad St., Matawan, NJ, Monday through Friday between the hours of 8:30 am to 4:30 pm, or from the Borough's website at [www.matawanborough.com](http://www.matawanborough.com). Forward cover letter with application and resume to the Borough Administrator at [louis.ferrara@atawanborough.com](mailto:louis.ferrara@atawanborough.com). All resumes must be received by 10:00 AM on July 31, 2019. The Borough of Matawan is an Equal Opportunity Employer.