

**SHADE TREE COMMISSION MEETING MINUTES
BOROUGH OF MATAWAN
JANUARY 13, 2022**

MEMBERS PRESENT: Larry Magee
Guy Buckel
Matthew Schoffel
Councilman Brian Livesey

Absent: Ray Stuetz
Amy Kaban

Guest: Cathy Zavorskas

The January 13, 2022 meeting started at 5:30 P.M. Larry Magee approved the minutes of November 18, 2021 and Matthew Schoffel second.

The Shade Tree Commission approved 2022 meeting dates also appointed Matthew Schoffel, Chairman and Larry Magee, Tree Conservation officer.

Cathy Zavorskas created a window tree permit for the Shade Tree Commission. The permit will be displayed in the window of the residence that was approved for tree removal. Cathy Zavorskas explained she is the Community Engagement Coordinator for Matawan Borough. She will engage in the various organizations within the community to collaborate and have better communication.

Guy Buckel recommended The Shade Tree Commission to make a video to explain what The Shade Tree Commission is and what it does. It would be posted on The Shade Tree Commission Facebook and other social media.

Arbor Day is April 29, 2022 Matawan Borough Celebration is April 30, 2022. Matthew Schoffel discussed tree sapling they would like to handout on Arbor Day.

Shade Tree reviewed and discussed open permits and residence requests.

Guy Buckel motion to adjourn the meeting at 6:30 P.M. and Councilman Brian Livesey second. The next meeting will be February 10, 2022 in the conference room at MMCC, 201 Broad Street at 5:30 P.M.

Respectfully submitted,



Mary McMurray
Secretary