

SHADE TREE COMMISSION MEETING MINUTES
BOROUGH OF MATAWAN
May 9, 2024

MEMBERS PRESENT: *Larry Magee*
 Matthew Schoffel
 Ray Stuetz
 Sue Patla
 Sally Stilwell
 Councilman Brian Livesey

GUEST: *Ryan Michelson - Borough Administrator*

The May 9, 2024 meeting started at 5:30 P.M. Sue Patla approved the minutes of April 10, 2024 and Ray Stuetz second.

Councilman Brian Livesey is writing a short article for Around Matawan. It will be about Arbor Day and what The Shade Tree Commission is involved in also about the annual poster contest and the winners.

Matthew Schoffel spoke to Fair Tree Service about trimming some of the trees at the lake before the Fireworks. Councilman Brian Livesey also mentioned he would like some of the trees at Terhune Park to be trimmed. At the last council meeting The Shade Tree Commission ordinances were passed any changes will be done when needed. Reviewed permits and requests.

Three plaques will be order with tree type for:
Matawan Aberdeen First Aid Squad - Tulip Poplar tree
Matawan Police Department - Dogwood tree
Matawan Fire Department - Redbud tree

Matthew Schoffel is going to put a book together for the tree planting program. The homeowner will be able to choose the type of tree that will be planted on resident property.

The Shade Tree Commission will create a Welcome letter to send to new homeowners. The information will include what The Shade Tree Commission does, information about trees, policy and procedure for taking trees down.

Councilman Brian Livesey motion to adjourn the meeting at 6:30 P.M. and Matthew Schoffel second. The next meeting will be June 27, 2024 in the conference room at MMCC, 201 Broad Street at 5:30 P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Mary McMurray". The signature is written in a cursive, flowing style.

*Mary McMurray
Secretary*