

**SHADE TREE COMMISSION MEETING MINUTES**  
**BOROUGH OF MATAWAN**  
**JANUARY 11, 2024**

**MEMBERS PRESENT:** *Larry Magee*  
*Ray Stuetz*  
*Matthew Schoffel*  
*Sue Patla*  
*Councilman Brian Livesey*  
*Councilwoman Deana Gunn*

**GUEST:** *Sally Stilwell*  
*Paul Rinear*

*The meeting on January 11, 2023 started at 5:30 P.M. Larry Magee approved the minutes of December 7, 2023 and Sue Patla second.*

*Chairman - Matthew Schoffel*  
*Tree Conservation Office - Larry Magee*

*Sally Stilwell will be appointed to the Shade Tree Commission at the next council meeting.*


*Matthew Schoffel ordered trees for the Arbor Day celebration for April 27, 2024. We would not know what type of trees will be provided until pick up. Also The Shade Tree Commission will still participate in Tree City USA. Councilman Brian Livsey said Girl Scout troop 449 will help plant the trees to give out on Arbor Day.*

*The Shade Tree Commission will still have a poster contest for Arbor Day for schools. Councilman Brian Livesey will contact Kathy Vergaretti for information regarding the poster contest.*

*Gary Lovallo, Arborist, went through Borough of Matawan ordinances and there are some changes to be made. The State of New Jersey came out with Ordinances changes. Ordinances were also changed to comply with the state. Ordinances will be talked about at the next Shade Tree Commission meeting.*

*Matthew Schoffel motion to adjourn the meeting at 6:30 P.M. and Larry Magee second. The next meeting will be February 15, 2024 in the conference room at MMCC, 201 Broad Street at 5:30 P.M.*

*Respectfully submitted,*



*Mary McMurray*  
*Secretary*