

**Minutes of the
Unified Planning/Zoning Board of Adjustment
February 01, 2021
7:00 PM**

A regulatory meeting of the Unified Planning/Zoning Board of Adjustment of the Borough of Matawan, New Jersey, was held via Videoconference, with Chairman Ricky Butler presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Asbury Park Press* on February 1, 2021, by sending notice to *The Independent* on January 26, 2021 and by posting. A copy of said Notice is and has been available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has been sent to such members of the public as have requested such information in accordance with the Statute. Chairman Butler called the meeting to order at 7:00PM.

Chairman Butler announced, the board will conduct regular borough business as listed on the January 4, 2021 Meeting Agenda, a copy of which was posted on the Borough's website at www.matawanborough.com, Chairman Butler asked member of the board to please state their name when speaking. The opportunity for public comment will be announced during the teleconference. All public comments shall be held until such time, and as individual recognized. When recognized, please state your name and address. Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If a member becomes disruptive during the meeting, the Chair or designee shall mute the microphone of the disruptive member. Any continued disruption may result in that person being prevented from speaking during the meeting or being removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behavior such as shouting, interruption, and/or the use of profanity.

Chairman Butler requested everyone to stand for the Salute to the Flag.

Chairman Butler requested a roll Call.

On roll call the following members responded present:

Yes: Joseph Urciuoli
Rickey Butler
Paul Kelahan
Kathleen Sporer
George Ciupinski

Joseph Altomonte, Brett Cannon, Sharen Laporte, Jerry Martin, Guy Buckel and Sandy Jonhns were absent.

Discussion Item

Borough of Matawan Ordinance 21-01: Borough of Matawan, County of Monmouth, Amending and Supplementing the Code of the Borough of Matawan, Chapter 34 – Development Regulations, Article XIII – Stormwater Control and Stormwater Management Procedures, Section 34-36 – Stormwater Management and Control procedures.

Mr. Cucchiaro related to the Board, Ordinance 21-01 which was introduced by the Borough Council and is now being forwarded to the Planning Board for a consistency review. The board is to determine if the amended plan is consistent with the Master Plan.

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Mr. Butler makes a motion to find that the amendment is consistent with the Master Plan, seconded by Mr. Urciouli. Chairman Butler request a roll call vote. A roll call vote was taken.

Yes: Joseph Urciouli
Rickey Butler
Paul Kelahan
Kathleen Sporer
George Ciupinski

Resolution(s) to be Memorialized

Planning/Zoning Board 2018 Annual Report

According to the Municipal Land Use Law the Board is required to submit a year-end report summarizing the 2019 applications to the governing body. A report has been drafted for approval. Mr. Urciouli makes a motion to approve the draft, seconded by Mr. Butler. Mr. Butler requested a roll call vote. A roll call vote was taken. Board agreed. Motion Passed.

Planning Zoning Board Attorney

Chairman Butler requested a motion to adopt the Resolution to authorize execution of the contract for Planning Zoning Board Attorney – Ronald D. Cucchiaro, Esq. Mr. Urciouli made the motion, seconded by Ms. Sporer. Board agreed. Motion Passed.

Planning Zoning Board Engineer

Chairman Butler requested a motion to adopt the Resolution to authorize execution of the contract for Planning Zoning Board Engineer – Loius J. Ploskonka, PE. Mr. Urciouli made the motion, seconded by Mr. Ciupinski. Board agreed. Motion Passed.

Planning Zoning Secretary

Chairman Butler requested a motion to adapt the Resolution appointing the Planning Zoning secretary – Cheryl Adamski. Mr. Kelehan made the motion, seconded by Mr. Urciouli. Board agreed. Motion Passed.

Tight Right, LLC (Esposito's Pizza) – 930 Route 34 – Block 49, Lots 1 & 34
(Request for Extension)

Mr. Urciouli made a motion to grant the request for extension, seconded by Mr. Kelehan. Chairman Butler requested a roll call. A roll call vote was taken.

Yes: Joseph Urciouli
Rickey Butler
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Approval of Minutes


Chairman Butler requested a motion to approve the minutes of December 7, 2020. Mr. Urciouli made the motion, seconded by Ms. Sporer. Board agreed. Motion passed.

Chairman Butler requested a motion to approve the minutes of January 4, 2021. Mr. Urciouli made the motion, seconded by Mr. Ciupinski. Board agreed. Motion passed.

Adjournment

Chairman Butler requested a motion to adjourn. Mr. Ciupinski made the motion, seconded by Ms. Sporer. The Board agreed. Motion passed.

The meeting was adjourned at 7:32 PM.



Cheryl Adamski
Recording Secretary

