

**Minutes of the  
Unified Planning/Zoning Board of Adjustment  
January 7, 2019  
7:00 PM**

The 2019 Reorganization meeting of the Unified Planning/Zoning Board of Adjustment of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on January 7, 2019 with Chairman Rickey Butler presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on December 24, 2018, by sending notice to the *Asbury Park Press*, and by posting. Chairman Butler called the meeting to order at 7:05 PM.

Michael A. Irene, Jr., Esq. Administered the Oath of Office to the following members:

Joseph Altomonte as Class I Member of the Unified Planning/Zoning Board of Adjustments for a one-year term, said term to expire December 31, 2020.

Kurtis Roinestad as Class II Member of the Unified Planning/Zoning Board of Adjustments for a one-year term, said term to expire December 31, 2020.

Deana Gunn as Class III Member of the Unified Planning/Zoning Board of Adjustments for a one-year term, said term to expire December 31, 2020.

Sharen LaPorte as an Alternate Member of the Unified Planning/Zoning Board of Adjustments for a two-year term, said term to expire December 31, 2020.

John Lazar as an Alternate Member of the Unified Planning/Zoning Board of Adjustments for a two-year term, said term to expire December 31, 2020

Chairman Butler requested everyone to stand for the Salute to the Flag.

Chairman Butler requested a roll Call.

On roll call the following members responded present:

Yes: Joseph Altomonte  
Kurtis Roinestad  
Deana Gunn  
Joseph Urciuoli  
Rickey Butler  
Guy Buckel  
Paul Kelahan  
Jerry Martin  
Sharen Laporte  
Brian Livesey  
John Lazar

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Timothy Moran and Justin Dapolito were absent.

Also present Michael A. Irene, Jr., Esq., Planning/Zoning Board Attorney.

The board requested a motion for nomination for Chairman. Ms. Gunn made a motion to nominate Mr. Butler, seconded by Mayor Altomonte. Chairman Butler requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion for nomination for Vice Chairman. Mr. Roinestad made a motion to nominate Mr. Moran, seconded by Mr. Urciouli. Chairman Butler requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion for nomination for Secretary. Mayor Altomonte made a motion to nominate Mr. Urciouli, seconded by Ms. Gunn. Chairman Butler requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion for nomination for Recording Secretary. Mayor Altomonte made a motion to nominate Cheryl Adamski, seconded by Mr. Urciouli. Chairman Butler requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion for appoint the Attorney. Mr. Butler made a motion to nominate Michael A. Irene, Jr., Esq., seconded by Mayor Altomonte. Chairman Butler requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion for appoint the Board Engineer. Mr. Urciouli made a motion to nominate Robert W. Bucco, Jr., seconded by Mr. Buckel. Chairman Butler requested a roll call vote be taken. Board agreed. Motion passed.

Chairman Butler requested a motion to approve the 2019 meeting calendar and the 2019 reorganization meeting date of the Unified Planning/Zoning Board of Adjustments as follows:

Monday, February 4, 2019  
Monday, March 4, 2019  
Monday, April 1, 2019  
Monday, May 6, 2019  
Monday, June 3, 2019  
Monday, July 1, 2019  
Monday, August 5, 2019  
Wednesday, September 4, 2019\*  
Monday, October 7, 2019  
Monday, November 4, 2019

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Monday, December 2, 2019  
Monday, January 6, 2020

- All regular Planning/Zoning Board of Adjustment meetings will begin at 7:00 PM on the first Monday of every month except where noted above.

Mr. Urciouli made the motion, seconded by Mr. Lazar. Chairman Butler requested a roll call vote. A roll call vote was taken. Board agreed. Motion passed.

**Resolution(s) to be Memorialized**

Thomas J. Knox – 97 Aberdeen Road – Block 64.02, Lot 7  
(Major Subdivision w/Variance Application)

Chairman Butler requested a motion to adopt the resolution for 97 Aberdeen Road. Mr. Urciouli made the motion, seconded by Mr. Martin. Chairman Butler requested a roll call vote. A roll call vote was taken.

Yes: Joseph Urciouli  
Ricky Butler  
Guy Buckel  
Paul Kelahan  
Jerry Martin  
Brian Livesey

**Approval of Minutes**

Chairman Butler requested a motion to approve the minutes of November 5, 2018. Mayor Altomonte made the motion, seconded by Mr. Martin. Board agreed. Motion passed.

**Adjournment**

Chairman Butler requested a motion to adjourn. Mayor Altomonte made the motion, seconded by Mr. Kelehan. The Board agreed. Motion passed.

The meeting was adjourned at 7:25 PM.

  
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Cheryl Adamski  
Recording Secretary