

**Minutes of the
Unified Planning/Zoning Board of Adjustment
January 3, 2017
7:00 PM**

The 2017 Reorganization meeting of the Unified Planning/Zoning Board of Adjustment of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on January 3, 2017 with Chairman Rickey Butler presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on December 15, 2016, by sending notice to the *Asbury Park Press*, and by posting. Chairman Butler called the meeting to order at 7:10 PM.

Michael A. Irene, Jr., Esq. Administered the Oath of office to the following members:

Joseph Altomonte as Class I Member of the Unified Planning/Zoning Board of Adjustments for a one-year term, said term to expire December 31, 2017.

Kurtis Roinestad as Class II Member of the Unified Planning/Zoning Board of Adjustments for a one-year term, said term to expire December 31, 2017.

Brett Cannon as Class III Member of the Unified Planning/Zoning Board of Adjustments for a one-year term, said term to expire December 31, 2017.

Guy Buckel as Class IV Member of the Unified Planning/Zoning Board of Adjustments to fill an unexpired 4-year term, said term to expire December 31, 2019.

Paul Kelahan as Class IV Member of the Unified Planning/Zoning Board of Adjustments for a four-year term, said term to expire December 31, 2020.

Jerry Martin as Class IV Member of the Unified Planning/Zoning Board of Adjustments for a four-year term, said term to expire December 31, 2020.

Justin J. Dapolito as an Alternate Member of the Unified Planning/Zoning Board of Adjustments for a two-year term, said term to expire December 31, 2018.

Deana Gunn as an Alternate Member of the Unified Planning/Zoning Board of Adjustments for a two-year term, said term to expire December 31, 2018.

John Lazar as an Alternate Member of the Unified Planning/Zoning Board of Adjustments for a two-year term, said term to expire December 31, 2018

Chairman Butler requested everyone to stand for the Salute to the Flag.

Chairman Butler requested a roll Call.

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On roll call the following members responded present:

Yes: Joseph Altomonte
Kurtis Roinestad
Brett Cannon
Joseph Urciuoli
Rickey Butler
Timothy Moran
Guy Buckel
Paul Kelahan
Jerry Martin
Justin J. Dapolito
John Lazar

Kenneth Cassidy was absent.

Also present Michael A. Irene, Jr., Esq., Planning/Zoning Board Attorney.

Chairman Butler requested everyone to stand for the Salute to the Flag.

The board requested a motion for nomination for Chairman. Mr. Cannon made a motion to nominate Mr. Butler, seconded by Mr. Urciuoli. Chairman Butler requested a roll call vote be taken.

Joseph Altomonte
Kurtis Roinestad
Brett Cannon
Joseph Urciuoli
Rickey Butler
Timothy Moran
Guy Buckel
Paul Kelahan
Jerry Martin

Motion Passed

The board requested a motion for nomination for Vice Chairman. Mr. Cannon made a motion to nominate Mr. Moran, seconded by Mayor Altomonte. Chairman Butler requested a roll call vote be taken.

Joseph Altomonte

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Kurtis Roinestad
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Jerry Martin

Motion Passed

The board requested a motion for nomination for Secretary. Mr. Cannon made a motion to nominate Mr. Urciuoli, seconded by Mayor Altomonte. Chairman Butler requested a roll call vote be taken.

Joseph Altomonte
Kurtis Roinestad
Brett Cannon
Joseph Urciuoli
Rickey Butler
Timothy Moran
Guy Buckel
Paul Kelahan
Jerry Martin

Motion Passed

The board requested a motion for nomination for Recording Secretary. Mr. Urciuoli made a motion to nominate Cheryl Adamski, seconded by Mr. Cannon. Chairman Butler requested a roll call vote be taken.

Joseph Altomonte
Kurtis Roinestad
Brett Cannon
Joseph Urciuoli
Rickey Butler
Timothy Moran
Guy Buckel
Paul Kelahan
Jerry Martin

Motion Passed

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The board requested a motion for appoint the Attorney. Mr. Cannon made a motion to nominate Michael A. Irene, Jr., Esq., seconded by Mayor Altomonte. Chairman Butler requested a roll call vote be taken.

Joseph Altomonte
Kurtis Roinestad
Brett Cannon
Joseph Urciuoli
Rickey Butler
Timothy Moran
Guy Buckel
Paul Kelahan
Jerry Martin

Motion Passed

The board requested a motion for appoint the Board Engineer. Mr. Urciuoli made a motion to nominate Robert W. Bucco, Jr., seconded by Mr. Cannon. Chairman Butler requested a roll call vote be taken.

Joseph Altomonte
Kurtis Roinestad
Brett Cannon
Joseph Urciuoli
Rickey Butler
Timothy Moran
Guy Buckel
Paul Kelahan
Jerry Martin

Motion Passed

Chairman Butler requested a motion to approve the 2017 meeting calendar and the 2018 reorganization meeting date of the Unified Planning/Zoning Board of Adjustments as follows:

Monday, February 6, 2017
Monday, March 6, 2017
Monday, April 3, 2017
Monday, May 1, 2017
Monday, June 5, 2017
Monday, July 3, 2017

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Monday, August 7, 2017
Wednesday, September 6, 2017*
Monday, October 2, 2017
Monday, November 6, 2017
Monday, December 4, 2017
Monday, January 8, 2018

- All regular Planning/Zoning Board of Adjustment meetings will begin at 7:00 PM on the first Monday of every month except where noted above.

Mr. Cannon made the motion, seconded by Mayor Altomonte. Chairman Butler requested a roll call vote. A roll call vote was taken.

Joseph Altomonte
Kurtis Roinestad
Brett Cannon
Joseph Urciuoli
Rickey Butler
Timothy Moran
Guy Buckel
Paul Kelahan
Jerry Martin

Motion Passed

Mr. Butler requested a motion to approve the Asbury Park Press and the Independent be named as the official newspapers to whom all notices shall be sent. Mayor Altomonte made the motion, seconded by Mr. Urciuoli. Chairman Butler requested a roll call vote. A roll call vote was taken.

Joseph Altomonte
Kurtis Roinestad
Brett Cannon
Joseph Urciuoli
Rickey Butler
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Paul Kelahan
Jerry Martin

Motion Passed

Approval of Minutes


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Chairman Butler requested a motion to approve the minutes of November 7, 2016. Mayor Altomonte made the motion, seconded by Mr. Urciuoli. Board agreed. Motion passed.

Adjournment

Chairman Butler requested a motion to adjourn. Mr. Urciuoli made the motion, seconded by Mayor Altomonte. The Board agreed. Motion passed.

The meeting was adjourned at 7:26 PM.



Cheryl Adamski
Recording Secretary