

**Minutes of the
Unified Planning/Zoning Board of Adjustment
February 1, 2016
7:00 PM**

A regular meeting of the Unified Planning/Zoning Board of Adjustment of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on February 1, 2016 with Chairman Rickey Butler presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on January 14, 2016, by sending notice to the *Asbury Park Press*, and by posting. Chairman Butler called the meeting to order at 7:00 PM requesting a roll call.

On roll call the following members responded present:

Yes: Joseph Altomonte
 Raymond Ayling
 Rickey Butler
 Brett Cannon
 Kenneth Cassidy
 John McKenna
 Timothy Moran
 Charles Ross
 Joseph Saporito
 Joseph Urbano
 Joseph Urciuoli

Also present were Michael A. Irene, Jr., Esq., Planning Zoning Board Attorney and Robert W. Bucco, PE, Planning Zoning Board Engineer.

Chairman Butler requested everyone to stand for the Salute to the Flag.

Resolutions to be Memorialized

Planning Zoning Board Attorney

Chairman Butler requested a motion to adopt the Resolution to authorize execution of the contract for the Planning Zoning Board Attorney. Mr. Urciuoli made the motion, seconded by Mr. McKenna. Chairman Butler requested a roll call vote. A roll call vote was taken.

Yes: Joseph Altomonte
 Raymond Ayling
 Rickey Butler
 Brett Cannon
 Kenneth Cassidy
 John McKenna
 Timothy Moran

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Charles Ross
Joseph Urbano
Joseph Urciuoli

Motion passed.

Planning Zoning Board Engineer

Chairman Butler requested a motion to adopt the Resolution to authorize execution of the contract for the Planning Zoning Board Attorney. Mr. Urciuoli made the motion, seconded by Mr. Cannon. Chairman Butler requested a roll call vote. A roll call vote was taken.

Yes: Joseph Altomonte
 Rickey Butler
 Brett Cannon
 John McKenna
 Timothy Moran
 Charles Ross
 Joseph Saporito
 Joseph Urbano
 Joseph Urciuoli

Motion passed.

Planning Zoning Recording Secretary

Chairman Butler requested a motion to adopt the Resolution Appointing the Planning Zoning Board Recording Secretary – Nancy Jo Palermo. Mr. McKenna made the motion, seconded by Mr. Urciuoli. Chairman Butler requested a roll call vote. A roll call vote was taken.

Yes: Joseph Altomonte
 Rickey Butler
 Brett Cannon
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Motion passed.

Planning Zoning Recording Secretary Resignation

Chairman Butler requested a motion to adopt the Resolution Accepting the Resignation of Planning Zoning Board Recording Secretary – Nancy Jo Palermo. Mr. Urciuoli made the motion, seconded by Mr. Cannon. Chairman Butler requested a roll call vote. A roll call vote was taken.

Yes: Joseph Altomonte
Rickey Butler
Brett Cannon
John McKenna
Timothy Moran
Charles Ross
Joseph Saporito
Joseph Urbano
Joseph Urciuoli

Motion passed.

*Matawan Emerald Investments, LLC – 96 Freneau Avenue – Block 121, Lot 17
(Granting Preliminary and Final Major Site Plan Approval and Related Bulk Variance Relief)*

Chairman Butler requested a motion to adopt the Resolution Granting Preliminary and Final Major Site Plan Approval and Related Bulk Variance Relief. Mr. Altomonte made the motion, seconded by Mr. Ayling. Chairman Butler requested a roll call vote. A roll call vote was taken.

Yes: Raymond Ayling
Brett Cannon
John McKenna
Timothy Moran
Charles Ross
Joseph Saporito
Joseph Urbano
Joseph Urciuoli

Motion passed.

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Approval of Minutes

Chairman Butler requested a motion to approve the minutes of January 4, 2016. Mr. Saporito made the motion, seconded by Mr. McKenna. Board agreed. Motion passed.

Adjournment

Chairman Butler requested a motion to adjourn. Mr. Altomonte made the motion, seconded by Mr. Ayling. The Board agreed. Motion passed.

The meeting was adjourned at 7:15 PM.

(Signature on File)

Karen Wynne
Acting Recording Secretary