

**SHADE TREE COMMISSION MEETING MINUTES**  
**BOROUGH OF MATAWAN**  
**February 13, 2020**

**MEMBERS PRESENT:** Larry Magee  
Matthew Schoffel  
Councilman Brian Livesey

**ABSENT:** Guy Buckel

**GUEST:** Grace Rainsforth

The February 13, 2020 started at 5:30 P.M. Larry Magee approved the minutes of January 9, 2020 and Matthew Schoffel second.

Matthew Schoffel has planters for Arbor Day and wants to use a permanent marker to write the name of the trees on the planters. Grace Rainsforth suggested for Shade Tree to have them set up a table at the recycling center to give out trees for residents that are interested.

Reviewed and discussed tree permits and resident requests. There was a letter sent to a resident who took down a tree without permits enclosed was a copy of the ordinance. Shade Tree wants Tree and Landscape Companies to register with the Borough if they are going to do business in the town.

There was a discussion regarding changing tree permit fees and opening a trust account for The Shade Tree Commission. This will have to be discussed with the CFO in how to proceed.

Kelly Guilino from the Independent will put a blog in next month about Arbor Day and will attend the Arbor Day Celebration.

Councilman Brian Livesey adjourn the meeting at 7 P.M. and Larry Magee second. The next meeting will be March 12, 2020 in the conference room at MMCC, 201 Broad Street at 5:30 P.M.

Respectfully submitted,



Mary McMurray  
Secretary