

**SHADE TREE COMMISSION MEETING MINUTES  
BOROUGH OF MATAWAN  
October 10, 2019**

**MEMBERS PRESENT:** Larry Magee  
Guy Buckel  
Matthew Schoffel

**ABSENT:** Councilman Brian Livesey

The October 10, 2019 meeting started at 5:30 P.M. Matthew Schoffel approved the minutes of September 12, 2019 and Larry Magee second.

Matthew Schoffel told Shade Tree they received a grant for \$3,000.00 to hire someone to write The Community Forestry Grant. The next grant will be for \$35,000 The Community Forest Management Plan will be needed in order to apply for a third grant. The person chosen to write The Community Forestry Grant will be invited to a meeting so he can see what the Shade Tree does.

Matthew Schoffel has all the paperwork to renew Tree City USA membership deadline is February 2020. He would like to start a tree planting program for 2020 and a program to order a tree in memory of.

Shade Tree Commission is still working on getting a dedication bench for Councilman David Vergaretti.

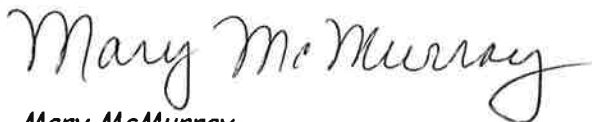
Guy Buckel gave Tree City USA flag to Justin from the DPW to hangup in Gravelly Brook Park. If the flag is not hung up then it will be for 2020. He also wants to see a sample of the permit that will be displayed in the windows of an approved tree permit holder.

Matthew Schoffel wants to start a tree planting program for 2020. Shade Tree Commission will get IDs they can wear when conducting Shade Tree Commission business.

Guy Buckel motion to adjourn the meeting at 6:31 P.M. and Larry Magee second. The next meeting will be November 21, 2019 in the conference room at MMCC, 201 Broad Street at 5:30 P.M.

Shade Tree reviewed and discussed open permits and residence requests.

Respectfully submitted,



Mary McMurray  
Secretary