

*SHADE TREE COMMISSION MEETING MINUTES
BOROUGH OF MATAWAN
NOVEMBER 21, 2019*

*MEMBERS PRESENT: Larry Magee
Guy Buckel
Matthew Schoffel
Councilman Brian Livesey*

The November 21, 2019 meeting started at 5:30 P.M. Matthew Schoffel approved the minutes of October 10, 2019 and Larry Magee second.

Matawan Arbor Day celebration will be on Saturday, April 25, 2020.

Matthew Schoffel is filling out paperwork to order seedlings for next year's Arbor Day celebration. There are 5 kinds of trees. He will order 50 of each species with a total of 250. The New Jersey State Forestry Service wants proof of the event that it was advertised. Shade Tree will advertise in the Independent Newspaper and Matawan Schools.

Matthew Schoffel suggested putting up pictures of the trees and what they will look like when grown and have the seedlings under the pictures. It seems people prefer to take home trees in a container rather than a bag.

Heartwood Ecological is hired to write Certified Financial Forestry Grant Plan.

Brian Livery is going to get a copy of the Shade Tree Commission budget.

Shade Tree wants to pick a Sunday morning that is convenient for everyone to help clean out the Shade Tree office. Also discussed, the Shade Tree Commission wants to create a Facebook page.

Shade Tree reviewed and discussed open permits and residence requests.

Guy Buckel motion to adjourn the meeting at 6:30 P.M. and Councilman Brian Livesey second. The next meeting will be January 9, 2020 in the conference room at MMCC, 201 Broad Street at 5:30 P.M.

Respectfully submitted,


*Mary McMurray
Secretary*