

**SHADE TREE COMMISSION MEETING MINUTES**  
**BOROUGH OF MATAWAN**  
**AUGUST 8, 2019**

**MEMBERS PRESENT:** Matthew Schoffel  
Larry Magee  
Guy Buckel  
Councilman Brian Livesey

*The August meeting started at 5:00 P.M. Larry Magee approved the minutes of July 11, 2019 and Guy Buckel second.*

*Guy Buckel mention we received a new flag and it will be hung at Gravelly Brook Park when it opens and will be under the American Flag. Guy Buckel also mentioned one of the flags by Borough Mansion one of the letters looks like it is starting to fade. Matthew Schoffel said he can send it back. Larry Magee said it was worth taking a look at.*

*Matthew Schoffel suggested to move the meeting to 5:30 pm instead of 5:00 pm. Larry Magee, Guy Buckel and Councilman Brian Livesey all agreed to the time change.*

*Matthew Schoffel and Councilman Brian Livesey talked about a bench in dedication to Councilman David Vergaretti. Councilman Brian Livesey talked to Louis Ferrara regarding the bench he said to pick out the one you want. They also want to plant a tree and have a water fountain near the Henry Hudson Trail with the bench.*

*Matthew Schoffel has the key to the Shade Tree Commission office and the members want to clean the office and to have there meeting in there. Also Shade Tree wants to review the code book ordinances. Councilman Brian Livesey is receiving tree permits request either emailed to him or in his mailbox at Borough Hall. Suggestion was made from Guy Buckel to have a chalkboard in the Shade Tree office and write down tree request on it. The members can review request and mark down who is going to look at it.*

*Guy Buckel suggested to start to look for new members and volunteers. Volunteers can help out with projects that the Shade Tree are involved with.*

*Councilman Brian Livesey motion to adjourn the meeting at 5:58 P.M. and Guy Buckel second. The next meeting will be September 12, 2019 in the conference room at MMCC, 201 Broad Street at 5:30 P.M.*

*Respectfully submitted,*



*Mary McMurray  
Secretary*