

**Borough of Matawan**  
201 Broad Street, Matawan New Jersey 07747



**Karen Wynne, RMC**  
**Municipal Clerk**  
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**Public Notice**

**SOLICITATION OF RESPONSES TO REQUEST FOR QUALIFICATIONS**

NOTICE IS HEREBY GIVEN that the Borough of Matawan is accepting response to request for qualifications for the Borough of Matawan during the year 2025:

Consultant Services for Analysis and Assessment of the Matawan Fire Department

All responses shall be submitted to Karen Wynne, Borough Clerk, Borough of Matawan, 201 Broad Street, Matawan, NJ 07747 no later than on or before Friday, January 3, 2025 at or before 10:00 AM.

Responses shall be submitted in the following manner: one (1) printed copy and one (1) copy submitted in electronic format (CD or USB). All responses are to be clearly labeled which shall include the following information: Borough of Matawan, Name and Address of Respondent, Year and Position (or Appointment Respondent is applying for), and Date of Response.

The Borough will not be responsible for submissions forwarded through the U.S Mail or any delivery service if lost in transit at any time before submission opening, or if hand-delivered to incorrect location.

Responses are being solicited in accordance with fair and open process as set forth by PL 2004, Chapter 19 (as amended by PL 2005, c 51) NJSA 19:44-20.4 et seq.

A copy of the request for qualifications document may be obtained at the Office of the Borough Clerk, Borough of Matawan, 201 Broad Street, Matawan, NJ during normal business hours, by contacting the Clerk at [karen.wynne@matawanborough.com](mailto:karen.wynne@matawanborough.com) or on the Borough's website, [www.matawanborough.com](http://www.matawanborough.com).

Karen Wynne, RMC  
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