

BOROUGH OF MATAWAN

SUMMARY OR SYNOPSIS OF AUDIT REPORT FOR PUBLICATION

SUMMARY OR SYNOPSIS OF 2016 AUDIT REPORT OF
BOROUGH OF MATAWAN AS REQUIRED BY N.J.S. 40A:5-7

COMBINED COMPARATIVE BALANCE SHEET

	<u>DECEMBER</u> <u>31, 2016</u>	<u>DECEMBER</u> <u>31, 2015</u>
<u>ASSETS</u>		
Cash and Investments	\$ 11,098,204.81	\$ 10,454,710.23
Taxes, Assessments, Liens and Utility Charges Receivable	225,492.00	274,778.54
Property Acquired for Taxes- Assessed Valuation	27,600.00	27,600.00
Accounts Receivable	655,642.08	954,709.40
Fixed Capital-Utility	18,422,359.60	18,422,359.60
Fixed Capital Authorized and Uncompleted-Utility	11,403,009.65	10,543,009.65
Deferred Charges to Future Taxation-General Capital	16,218,977.10	14,918,968.91
Deferred Charges to Revenue of Succeeding Years	1,025,219.00	1,239,019.00
General Fixed Assets	<u>16,489,453.91</u>	<u>15,998,856.93</u>
<u>TOTAL ASSETS</u>	<u>\$ 75,565,958.15</u>	<u>\$ 72,834,012.26</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCES</u>		
Bonds, Notes and Loans Payable	\$ 25,256,188.36	\$ 25,421,339.37
Improvement Authorizations	7,067,542.18	5,703,304.81
Other Liabilities and Special Funds	5,209,466.07	4,974,693.79
Amortization of Debt for Fixed Capital Acquired or Authorized	16,048,322.98	15,905,753.78
Reserve for Certain Assets Receivable	261,129.68	303,110.54
Fund Balances	5,233,854.97	4,526,953.04
Investment in General Fixed Assets	<u>16,489,453.91</u>	<u>15,998,856.93</u>
<u>TOTAL LIABILITIES, RESERVES AND FUND BALANCES</u>	<u>\$ 75,565,958.15</u>	<u>\$ 72,834,012.26</u>

BOROUGH OF MATAWAN

COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE
IN FUND BALANCE - CURRENT FUND

	<u>YEAR 2016</u>	<u>YEAR 2015</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>		
Fund Balance Utilized	\$ 180,000.00	\$ 200,000.00
Miscellaneous - From Other Than Local Property		
Tax Levies	3,199,948.97	3,037,196.18
Collection of Delinquent Taxes and Tax Title Liens	39,728.04	6,833.67
Collection of Current Tax Levy	<u>27,872,305.09</u>	<u>26,447,831.01</u>
<u>TOTAL INCOME</u>	<u>\$ 31,291,982.10</u>	<u>\$ 29,691,860.86</u>
<u>EXPENDITURES</u>		
Budget Expenditures:		
Municipal Purposes	\$ 11,046,633.82	\$ 10,586,604.33
County Taxes	2,878,735.90	2,678,367.50
Local School Taxes	16,528,468.00	15,664,822.00
Municipal Open Space Taxes		
Other Expenditures	<u>16,428.50</u>	<u>19,685.70</u>
<u>TOTAL EXPENDITURES</u>	<u>\$ 30,470,266.22</u>	<u>\$ 28,949,479.53</u>
Excess in Revenue	\$ 821,715.88	\$ 742,381.33
Adjustment to Income Before Fund Balance:		
Expenditures Included Above Which are by Statute		
Deferred Charges to Budget of Succeeding Year	<u>55,000.00</u>	
Statutory Excess to Fund Balance	\$ 821,715.88	\$ 797,381.33
Fund Balance, January 1	<u>2,820,247.32</u>	<u>2,222,865.99</u>
	\$ 3,641,963.20	\$ 3,020,247.32
Less: Utilization as Anticipated Revenue	<u>180,000.00</u>	<u>200,000.00</u>
Fund Balance, December 31	<u>\$ 3,461,963.20</u>	<u>\$ 2,820,247.32</u>

BOROUGH OF MATAWAN

COMPARATIVE STATEMENTS OF OPERATIONS AND CHANGE IN FUND BALANCE
WATER/SEWER UTILITY OPERATING FUND

	YEAR ENDED DECEMBER <u>31, 2016</u>	YEAR ENDED DECEMBER <u>31, 2015</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>		
Fund Balance Utilized	\$ 190,654.00	\$ 202,000.00
Collection of Water/Sewer Rents	4,771,612.42	4,757,204.25
Miscellaneous - Other than Water/Sewer Rents	<u>211,953.93</u>	<u>181,377.10</u>
<u>TOTAL INCOME</u>	<u>\$ 5,174,220.35</u>	<u>\$ 5,140,581.35</u>
<u>EXPENDITURES</u>		
Budget Expenditures:		
Operating	\$ 3,463,368.00	\$ 3,378,412.00
Debt Service	1,200,594.20	1,250,215.53
Deferred Charges and Statutory Expenditures	89,991.00	95,000.00
Capital Improvements	200,000.00	100,000.00
Prior Year Overpayments Created	<u> </u>	<u>2,801.82</u>
<u>TOTAL EXPENDITURES</u>	<u>\$ 4,953,953.20</u>	<u>\$ 4,826,429.35</u>
Excess in Revenue	220,267.15	\$ 314,152.00
Fund Balance, January 1	<u>1,651,962.10</u>	<u>1,539,810.10</u>
	\$ 1,872,229.25	\$ 1,853,962.10
Decreased by:		
Utilized as Anticipated Revenue	<u>190,654.00</u>	<u>202,000.00</u>
Fund Balance, December 31	<u>\$ 1,681,575.25</u>	<u>\$ 1,651,962.10</u>

RECOMMENDATIONS

That all General Ledgers be fully maintained in accordance with the provisions of N.J.A.C. 5:30-5.7.

That the detailed analysis of Tax Sale Premiums be reconciled to the General Ledger.

That a Certification of availability of funds be obtained from the Chief Financial Officer prior to the award of Professional Service Contracts and that all Professional Service Contract awards include either a specific amount or an amount not to exceed.

That 1099s be issued to all vendors who perform services for the Borough and are paid in excess of \$600.00 if form W-9 does not identify them as a corporation.

A Corrective Action Plan, which outlines actions the Borough of Matawan will take to correct the findings listed above, will be prepared in accordance with federal and state requirements. A copy of it will be placed on file and made available for public inspection in the Office of the Municipal Clerk of the Borough of Matawan.

The above summary or synopsis was prepared from the report of audit of the Borough of Matawan, County of Monmouth, for the calendar year 2016. This report of audit, submitted by Suplee, Clooney & Company, Registered Municipal Accountants and Certified Public Accountants, is on file at the Borough Clerk's office and may be inspected by any interested persons.

Karen Wynne, RMC
Municipal Clerk