

**Agenda**  
**Borough of Matawan**  
**Reorganization Meeting**  
**January 1, 2024**  
**1:00 PM**

- 1. Opening Statement**
- 2. Salute to the Flag**
- 3. Roll Call to Reconvene December 19, 2023 Public Session Meeting**
- 4. Adjourn the December December 19, 2023 Public Session Meeting**
- 5. Administration of the Oath of Office by Congressman Frank Pallone, Jr. to:**

Mayor Joseph Altomonte  
Councilman Arlan Feiles  
Councilwoman Deana Gunn

- 6. Roll Call of the January 1, 2024 Reorganization Meeting**
- 7. Oath of Office Administered to the Fire Chiefs**
- 8. New Business**

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| Resolution 24-01-01: | Council President Appointment – Deana Gunn  |
| Resolution 24-01-02: | Authorizing the Appointment of Borough Attorney Under Fair and Open – The Menna Law Firm, LLC – Pasquale Menna, Esq.  |
| Resolution 24-01-03: | Authorizing Approval of the Calendar Year 2024 Temporary Budget   |
| Resolution 24-01-04: | Resolution Confirming 2024 Appointments by the Mayor With Confirmation of Council   |
| Resolution 24-01-05: | Authorizing the Award of Fair and Open Contracts for the Borough of Matawan 2024 Professional Services  |
| Resolution 24-01-06: | Authorizing the Appointment of Borough Judge Michael G. Celli, Jr. of the Celli Law Firm  |
| Resolution 24-01-07: | Authorizing the Award of a Non-Fair and Open Contract for the Borough of Matawan Arborist – Gary Lovallo of Chestnut Arboricultural & Forestry Services, LLC                          |
| Resolution 24-01-08: | Authorizing the Award of Contract Under Non-Fair & Open for the Borough of Matawan Water Treatment and Distribution System T3, W2 Licensed Operator – Water Resource Management, Inc. |
| Resolution 24-01-09: | Payment of Bills to Close Out Year 2023   |

**9. Consent Agenda**

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| Resolution 24-01-10: | 2024 Regular Council Meetings   |
| Resolution 24-01-11: | 2024 Administrative Committees of the Borough of Matawan  |
| Resolution 24-01-12: | 2024 Disability Accessibility Commission Meetings   |
| Resolution 24-01-13: | Borough of Matawan Designated Depository of 2024 Funds  |
| Resolution 24-01-14: | 2024 Cash Management Plan   |
| Resolution 24-01-15: | Authorizing the Maintenance of Petty Cash Funds – Borough Clerk   |
| Resolution 24-01-16: | Authorizing the Chief Financial Officer to Conduct Financial Matters Between Meetings During the 2024 Calendar Year |
| Resolution 24-01-17: | Tax Grace Period and Interest on Delinquent Taxes   |
| Resolution 24-01-18: | Authorization to Sign Federal, State & County Applications on Behalf of the Borough of Matawan                      |

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- Resolution 24-01-19: Authorizing Tax Assessor or Municipal Attorney to Act as Agent for the Taxing District
- Resolution 24-01-20: Appointing the Ryan L. Michelson, Borough Administrator, as the Public Agency Compliance Officer
- Resolution 24-01-21: Appointing Ryan L. Michelson, Borough Administrator, as the Municipal Affordable Housing Liaison
- Resolution 24-01-22: Appointing Ryan L. Michelson, Borough Administrator, as the Municipal Cross-Acceptance Representative
- Resolution 24-01-23: Appointment of Community Development Representative and Community Development Alternate Representative
- Resolution 24-01-24: Appointment of Municipal Representatives to the Monmouth County Area 12 Watershed Sub-District Known as Bayshore and Navesink
- Resolution 24-01-25: 2024 Borough of Matawan Time Capsule
- Resolution 24-01-26: 2024 Adoption of Board of Fire Officers Bylaws
- Resolution 24-01-27: Approving Protocol for Borough of Matawan Council Meeting Public Comment Podium Procedures
- Resolution 24-01-28: Authorization to Establish Standard Procedures and Requirements for Public Comments Made During Remote Public Meetings of the Governing Body of the Borough of Matawan
- Resolution 24-01-29: Authorizing Extension of Temporary Waiver of Building and Construction Department Fees, Borough of Matawan Code Chapter 13 – Building and Construction, Section 13-1.8, to Promote Renovation of Existing Non-Residential Vacant Commercial Structures/Units in the Area in Need of Rehabilitation of the Borough of Matawan
- Resolution 24-01-30: Authorization to Execute 2024 SCAT Agreement
- Resolution 24-01-31: Authorizing Execution of Grant Agreement for Municipal Open Space Grant Program Between the Monmouth County Park System and the Borough of Matawan Clinton Street Park Improvements Grant Application #23-14
- Resolution 24-01-32: Authorizing the Borough Administrator to Advertise for the Hire of Any and All Staff Vacancies in Calendar Year 2024
- Resolution 24-01-33: Appointment of Qualified Purchasing Agent for the Borough of Matawan, County of Monmouth, State of New Jersey – David G. Brown
- Resolution 24-01-34: Authorizing the Hiring of Full-Time Field Technician With the Borough of Matawan Department of Public Works – Samuel Gott
- Resolution 24-01-35: Authorizing Refund of Tax Overpayment – 89 Highway 79 – Block 120, Lot 1

**10. 2024 Appointments Made by the Mayor****11. Mayor's Report****12. Privilege of the Floor****13. Adjourn**